

School District 50: Haida Gwaii/Queen Charlotte

Policy Subject: EMERGENCY COMMUNITY SERVICE LEAVE

Date Passed: October 1999

Date Amended: NA

Policy: EMERGENCY COMMUNITY SERVICE LEAVE

Policy No. 1700

Date Approved: November, 1999

Date Amended:

PROCEDURE

1. An employee who may occasionally be "on call"• in a community service shall inform his/her supervisor of this fact.
2. The employee and location supervisor will attempt to establish a procedure that will retain adequate supervision of students and safety of employees.
3. When a procedure, satisfactory to the supervisor, has been established the supervisor is empowered to authorize the emergency leave.
4. A leave form will be filed.