

# School District 50: Haida Gwaii/Queen Charlotte

**Policy Subject:** REPLACEMENT EQUIPMENT -

**Date Passed:** October 1999

**Date Amended:** NA

**Policy:** REPLACEMENT EQUIPMENT

Policy No. 2120

Date Approved: November, 1999

Date Amended:

## PROCEDURE

### Equipment

In consultation with staff, the Principal or District Manager will determine which equipment requires replacing.

### Replacement Equipment

Identification not included on invoices is to be added at the time of receiving. This information is vital to establishing an updated inventory. All corded equipment shall comply with Canadian Standards Association for "Commercial Audio Video Equipment"• and be labeled appropriately with the C.S.A. appropriate label: #8-2407-195.

Please see attached PDF for Replacement Equipment Form.