

School District 50: Haida Gwaii/Queen Charlotte

Policy Subject: WEAPONS INTRUSION

Date Passed: October 1999

Date Amended: NA

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Policy No. 6920

Date Approved: November, 1999

Date Amended:

PROCEDURE

1. Schools are encouraged to develop a warning system by which the school can be alerted to the presence of an "armed person" on school property.
2. School staff will receive ongoing in-service to enable them to deal effectively with incidents as they arise.
3. The police will be contacted in cases of the presence of an "armed person". Such cases are of the highest priority and will require immediate response.
4. When a Principal has reasonable and probable grounds to believe that a student has:
 - a. on either his/her person, or in a bag, locker or desk, a weapon, or
 - b. displayed or brandished a weapon in threatening or intimidating manner, or
 - c. assaulted another person with a weapon; he/she immediately refer the matter to the police and notify the parent/guardian of any student involved.

In cases when a Principal establishes that a student is in possession of a weapon that has been or is about to be used for the purpose of inflicting injury, damage or for the purpose of threatening or intimidating:

a. the student shall normally be suspended for more than five (5) school days, and the weapon shall be removed when this can occur safely, at the discretion of the Principal.

5. General guidance to staff:

- a. use professional judgment, common sense, and discretion and do not overact;
- b. get immediate assistance from a staff member who can attend the situation with you;
- c. direct a responsible person to inform a school administrator that there is a crisis;
- d. If you are unsure of the person's intent call the police immediately and "request immediate assistance for an incident involving a weapon".
- e. try to isolate the individual by accompanying them to an empty room;
- f. clear the area of other persons;
- j. only when all others are out of the way should you attempt to talk the person into surrendering the weapon;
- h. keep a running dialogue with the individual until the weapon is surrendered and/or until the police arrive; and
- i. complete a Violent Incident Report form.