

**MINUTES OF THE REGULAR BOARD MEETING HELD AT GEORGE M. DAWSON SECONDARY  
SCHOOL ON MAY 31, 2011**

**PRESENT WERE:** Christine Martynuik, Vice Chairperson  
Sharon Matthews, Trustee  
Elizabeth Condrotte, Trustee  
Warren Wesley, Trustee

**ALSO PRESENT:** Angus Wilson, Superintendent of Schools  
Ken Campbell, Secretary Treasurer  
Shelley Sansome, EA/HRA

**ABSENT WAS:** Wayne Wilson, Chairperson

**MEMBERS OF THE PUBLIC:** Lorrie Joron  
Alex Rinfret  
Johanne Young  
Evelyn von Almassy

Teachers Derek Seifert and Dan Schulbeck toured the Board of Education of School District No. 50 (Haida Gwaii), senior staff and members of the public through George M. Dawson Secondary School's greenhouse and explained the process implemented for its construction and maintenance. In addition, the teachers described innovative ways they have tied work in the greenhouse to school curriculum.

Vice Chairperson Christine Martynuik assumed the chair.

**1. Call to Order**

Chairperson Martynuik called the meeting to order at 1900 hours.

**2. Approval of Agenda**

R11053101 MOTION BY SHARON MATTHEWS  
SECONDED BY ELIZABETH CONDROTTE

THAT the agenda be approved as circulated with the addition 6.6 Board Meeting  
Locations.

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MOTION CARRIED

**3. Approval of Minutes**

R11053102 MOTION BY ELIZABETH CONDROTTE  
SECONDED BY WARREN WESLEY

THAT the minutes of the regular meeting of April 26, 2011 be approved as circulated.

MOTION CARRIED

**4. Rise and Report**

**4.1 May 31, 2011 In-Camera Board Meeting**

The Superintendent reported on property, personnel and student matters from the May 31, 2011 In-camera Board meeting.

**5. Strategic and Policy Issues**

**5.1 Policy 4405 Volunteers**

R11053103 MOTION BY ELIZABETH CONDROTTE  
SECONDED BY SHARON MATTHEWS

THAT the Board of Education of School District No. 50 (Haida Gwaii) approves Policy 4405 Volunteers.

MOTION CARRIED

**5.2 Policy 4420 Transportation of Students**

R11053104 MOTION BY ELIZABETH CONDROTTE  
SECONDED BY WARREN WESLEY

THAT the Board of Education of School District No. 50 (Haida Gwaii) deletes Policy 4420 Transportation of Students.

MOTION CARRIED

**5.3 Balanced School Calendar**

Superintendent Wilson presented a PowerPoint presentation to the Board of Education of School District No. 50 (Haida Gwaii) indicating the pros and cons of implementing a balanced school calendar and need to collaborate with all stakeholder groups if the Board would like to further investigate this matter. The earliest date to implement a balanced school calendar is September 2013.

R11053105 MOTION BY ELIZABETH CONDROTTE  
SECONDED BY WARREN WESLEY

THAT the Board of Education of School District No. 50 (Haida Gwaii) investigates balanced school calendar options and consults constituents.

MOTION CARRIED

**5.4 Kindergarten Haida Immersion**  
R11053106 MOTION BY SHARON MATTHEWS  
SECONDED BY WARREN WESLEY

THAT the Board of Education of School District No. 50 (Haida Gwaii) organizes and initiates a suitable pilot immersion program at Tahayghen Elementary School effective September 2011.

MOTION CARRIED

**6. Operational Issues**

**6.1 April Finance Voucher**  
R11053107 MOTION BY ELIZABETH CONDROTTE  
SECONDED BY SHARON MATTHEWS

THAT the Board of Education of School District No. 50 (Haida Gwaii) receives and files the Accounts Payable and Payroll for the month of April 2011.

MOTION CARRIED

**6.2 Second Reading of Annual Budget**  
R11053108 MOTION BY SHARON MATTHEWS  
SECONDED BY WARREN WESLEY

THAT the Board of Education of School District No. 50 (Haida Gwaii) pass the second reading for the Annual Budget Bylaw for 2011/2012 in the amount of \$10,284,108.

MOTION CARRIED

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**6.3 Protocol Agreement**

R11053109 MOTION BY ELIZABETH CONDROTTE  
SECONDED BY WARREN WESLEY

THAT the Board of Education of School District No. 50 (Haida Gwaii) approves the protocol agreement between the Haida Child and Family Services Society and School District No. 50 (Haida Gwaii).

MOTION CARRIED

**6.4 Field Trip Report**

R11053110 MOTION BY SHARON MATTHEWS  
SECONDED BY ELIZABETH CONDROTTE

THAT the Board of Education of School District No. 50 (Haida Gwaii) approves the May 2011 Field Trip report.

MOTION CARRIED

**6.5 Sandspit Bussing**

Superintendent Wilson informed the Board of Education of School District No. 50 (Haida Gwaii) regarding a bussing issue for Sandspit residents. Transportation assistance is provided to students residing in Sandspit travelling to Alliford Bay for grades 10, 11 and 12.

R11053111 MOTION BY SHARON MATTHEWS  
SECONDED BY WARREN WESLEY

THAT the Board of Education of School District No. 50 (Haida Gwaii) provides transportation assistance only to grades 10, 11 and 12 students residing in Sandspit, BC to travel to Queen Charlotte Secondary School.

MOTION CARRIED

**6.6 Board Meeting Location**

The Board of Education of School District No. 50 (Haida Gwaii) agreed Board Meetings will be scheduled in each school on a rotational basis.

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## **7. Reports**

### **7.1 Trustee Reports**

- Trustee Wesley reported on his involvement with Principal recruitment.
- Vice Chairperson Martynuik reported on her involvement with Haida Gwaii Teachers' Association bargaining, francophone evening at Sk'aadga Naay elementary, Principal and Vice Principal interviews, presentation of Europe trip, Queen Charlotte Secondary Parent Advisory Council meeting, Labour Management meeting with CUPE Local 2020, Ministry of Education and BC Public Schools Employers' Association 21<sup>st</sup> Century Learning and Bargaining conference, and the Queen Charlotte Secondary graduation ceremony.
- Trustee Matthews reported on her attendance at the Principal meet & greet, graduation ceremonies and a Tahayghen Elementary Parent Advisory Council meeting.
- Trustee Condrotte reported on her attendance at interviews and the graduation ceremony.

### **7.2 Management Reports**

#### **i. Superintendent's Report**

The Superintendent of Schools reported on his involvement with the rural education advisory committee.

#### **ii. Secretary Treasurer**

Secretary Treasurer Campbell reported his involvement with Power Vac, same meetings as Trustees, and the BC Association of School Business Officials conference.

#### **iii. Haida Education Council**

Superintendent Wilson reported that the Enhancement Agreement is near to being finalized.

## **8. Information Items**

### **8.1 Trustee Expenditure Report**

The Board of Education of School District No. 50 (Haida Gwaii) received and filed the Trustee Expenditure Report as of April 30, 2011.

### **8.2 Principal Agenda**

The Board of Education of School District No. 50 (Haida Gwaii) received and filed the May 18, 2011 Principals/Vice Principals agenda.

**9. Questions from the public**

The Board of Education and members of the public held a question and answer period. The following items were discussed:

- Plans for pre-school children residing in Old Massett;
- Sandspit school construction;
- Grade 12 mentorship;
- Haida Immersion program;
- Elluminate and video conferencing opportunities;
- Skype and teleconferencing;
- Finance vouchers;
- Exempt staff salaries;
- Queen Charlotte housing;
- Secretary Treasurer position.

**10. Adjournment**

R11053112 MOTION BY SHARON MATTHEWS  
SECONDARY BY ELIZABETH CONDROTTE

THAT the Board of Education of School District No. 50 (Haida Gwaii) adjourns the Regular Board meeting at 2105 hours.

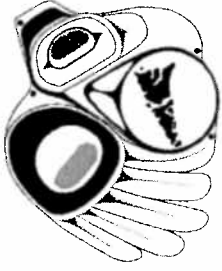
MOTION CARRIED

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Secretary Treasurer

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Chairperson



**School District No.50  
Haida Gwaii**

## **Achievement Contract July 2011**

### **Context**

Haida Gwaii is a region of 4,790 (2006 Census) people with a rural population of 77.3% with 39.7% of Aboriginal/Haida ancestry. More than one-half of district's 660 students are from the Haida Nation; a few are from other First Nations. Most Haida students live in the reserve villages of Skidegate and Old Massett or in the village of Masset, a very few live in Queen Charlotte City, Sandspit, Port Clements or Tlell. An integral aspect of the school district is to honour and support the histories, culture and language of the Haida Nation.

For further information, see Data 1: School and District Demographics.

### **Unique Characteristics**

The district is located in Haida Gwaii, a rural and isolated community on one of Canada's largest archipelagoes. We are the furthest western district in British Columbia, and the only district not physically connected to any other. We are also part of an aboriginal community, the Haida, whose language, culture, knowledge and history form a cornerstone of the education system. Our isolation and dependence on diminishing resource industries such as logging and fishing have created the challenge of declining enrolment in this district.

Student enrolment has been on a steady decline since the year 2000. It is projected to decrease each year from present to 2015. This has challenged our Secondary schools to provide comprehensive programmes with a workable timetable as the student enrolment in any given year and grade fluctuates. This is affecting the number of programmes we are able to provide in the senior years; at times we can only provide certain courses every two years. When the number of students is too few the marks are masked. Therefore, as a District we are also looking at the actual students and watching their personal progress as well as cohorts.

### **Areas of Strength**

We provide a strong Physical Education programme, including outdoor education (camping, hiking, forest management, orienteering, and marine biology are all considered, as is cultural knowledge of the Haida), extra-curricular activities, inter-district elementary sports programme, and regional and provincial sports competitions. District Sports maintains a fund to provide

for sports excursions and off island trips for our students. The Kyaalga Skaagaa Electronic School (schooling at home, literally ‘outside school’) provides a school choice and a functional path for students to feel successful in school. Kyaalga School has helped many students succeed in school between Grades 7 and 12 and gives them the confidence to go on to graduation. A personalized curriculum is provided for each student. The student is able to work at his or her own pace, helped by a parent and weekly communications with the teacher.

While academic achievement for Aboriginal Students around the province continues to be unacceptably low, we are proud that our students are achieving above the provincial average for Aboriginal students. We believe our comprehensive Culturally Responsive Education practices form the basis of this success, as does our strong relationship with our Haida communities. Our target is parity with the general provincial average.

### District Review

SD 50 underwent its most recent District review in 2006. All recommendations of that team have been addressed in the intervening years.

### District and School Connections

Goal Area	# of Schools
Literacy	6/6
Numeracy	6/6
Graduation/Transitions	3/6
Social Responsibility	3/6
Other (Including Cultural Connectedness, Citizenship, Science, Fine Arts)	2 citizenship/ belonging 2 Haida success 1 Green

### School Plan Process

School Planning Councils develop their plans during the course of the year; generally beginning in October or November. Finished school plans are presented by the Principals to the Board of Education in May/June of each year. **Plans are then approved at a Public Board Meeting and published in June of every year.**

### Alignment between Achievement Contract, Community Literacy Plans and the District Literacy Plan

1. All Plans align with improving success for all students.

2. Initiatives include culturally appropriate material: Haida and First Nations images, stories, art, and modelling and mentoring adults as part of the district programme to support culturally responsive education.
3. The District is working with Literacy Haida Gwaii to make spaces in our learning centres and schools available for community programmes.
4. The District's Early Learning Initiative developed from close alliances with Literacy Haida Gwaii, Schools and on-island partners to support community initiatives around early learning and developing and strengthening parent support of school and community literacy programmes.
5. School libraries and community libraries work together to promote literacy. We are pleased to support a joint school/VIR Library space in our school and community centre in Port Clements.
6. The School District's technology programmes, computer literacy, and student publications and presentations using desk-top publishing and power-point presentations fit with the Community Literacy Plan for computer literacy. The School District supports using the latest teleconferencing ideas to not only access off island professional development opportunities but also to help groups meet via teleconferencing/illuminate/skype/etc. without leaving their community.
7. The District Literacy Programme includes communication strategies to work between home and school, parallel work by Community Literacy programmes will enhance and strengthen both networks and information distribution and communication.
8. The District's commitment to the SMART Reading programme is a long term commitment. Parent and community understanding and education to the goals and strategies of this programme can be reinforced with Community Literacy plans around encouraging parents to become active partners in their children's learning.
9. Secondary school's work experience programmes and the literacy skills of interviewing, resume writing, letters of application and reading in the workplace are ways the school system is helping with essential employability skills. District literacy continues to focus on reading and writing at all age levels and in a multitude of genres.

### **Early Learning Programmes**

In September 2007 the district established an Early Learning programme designed to build the awareness, capacity, and confidence of parents in supporting their children's early education. Programmes were planned in collaboration with kindergarten teachers, early childhood educators, band council educators, and community service providers such as Northern Health, Childcare Resource and Referral, Success by Six, and Literacy Haida Gwaii. The following Early Learning opportunities were offered: Infant Massage, Parent-Child Mother Goose (Facilitator Training followed by ten-week sessions in each of the five communities), Ready Set Learn (six sessions each in five

communities) Welcome to Kindergarten (one session in each of the elementary schools), PALS - Parents as Literacy Supporters (five sessions in each of the elementary schools), and Roots of Empathy in one school. In order to build a community-based, cohesive approach to early learning, the Early Learning coordinators have developed a network of early childhood professionals, service providers, and kindergarten teachers. Preparation for and analysis of the Early Development Indicator assessments were conducted through this network. SD 50 Early Learning programme offers support to School District Strong Start Centres at Tahayghen Elementary and AL Mathers Elementary Junior Secondary School. Strong Start Facilities or Outreach programmes now operate in all our four community areas.

### **Enhancement Agreement**

We accept the responsibility to improve the academic and social success of Haida and Aboriginal students within our district. To this end we will endeavour to complete our revised Enhancement Agreement this year which will address specific aspects of Haida/Aboriginal student success. The Haida Gwaii Enhancement Agreement will acknowledge and honour the special relationship that exists between School District 50 and the Haida nation in whose traditional territory the school district operates. We will continue to deploy strategies and structures within our goal and objective areas that address Haida/Aboriginal success as we believe that these will increase the success of all island students.

### **Personalised Learning**

One of the advantages a small District is our ability to track students individually and in cohorts over lengthy periods. Through our use of VIMA, SMART writing samples and provincial data, we are able to track individual students and groups as they progress through our system. We believe this has had a beneficial impact on their learning outcomes and transitions in our system. Finally, we have more capacity to connect with local businesses, community groups and the like to make accommodations for students with unique learning needs.

### **District Goal**

#### **Preamble**

We respectfully acknowledge that Dogwood completion remains our paramount objective, however not all students will be successful under the Dogwood graduation programme and we believe that where appropriate school completion certificates may be a viable option. We also acknowledge the role that social responsibility plays in student success and have woven these into strategies especially as they apply to student achievement.

Furthermore, we accept the responsibility to improve the academic and social success of Haida and Aboriginal students within our district. To this end we will be completing our Enhancement Agreement this year which will

address specific aspects of Haida/Aboriginal student success.

<b>GOAL</b>	<b>To increase school completion rates of all students.</b>
<b>OBJECTIVES</b>	Increase the stay in school rates/grade to grade transition rates for all students, especially aboriginal students.
<b>RATIONALE</b>	To increase school completion rates. One of the goals of the Province of British Columbia is to make British Columbia the best-educated, most literate jurisdiction on the continent. To this end high school graduation is a basic measure of educational attainment. Young adults have a far better chance of making a successful transition to work or further education if they have completed high school.
<b>Performance Indicators</b>	See Data 2: Completion Rates Graduation Rates Completion Certificates
<b>Performance Targets</b>	Increase completion rates of all students to at least 70% by 2013. The long term objective is at least parity with the provincial average.
<b>Progress Towards Goal</b>	In 2004/05 the provincial high school graduation rate was 79% in B.C. By 2015/16 the target is to increase the provincial rate to 85%. On Haida Gwaii the 2005/06 six year completion rate was 37%. For 2007/08 it was 50%, and in 2009/10 it was 58%.
<b>Actions</b>	<p><b>Culturally Inclusive Curriculum and Teaching Methods</b> Beginning in the 2009/10 school year, SD 50 began working on Culturally Inclusive Curriculum and teaching. Approximately .4FTE was allocated to supporting this work.</p> <p><b>District Grad Policy Initiative</b> In an effort to improve graduation rates the Board of Education has developed policy to assist in improving graduation rates. The graduation exercises shall be held immediately after the last Provincial exam in June or prior to June 15th as to not to interfere with year-end academics and provincial exams. As an incentive to complete graduation requirements only students meeting graduation requirements will participate in graduation exercises.</p> <p><b>Parental Involvement Partnership</b> Develop strategies to promote the active participation and involvement of First Nations parents and other members of the First Nations in the curricular and extra-curricular education of their children. Develop a partnership between home and school through parent clubs, bringing parents to school, parent spaces in schools, parent volunteer workshop. Continue to support DPAC.</p> <p><b>Peer Tutoring and Cross-Age Tutoring</b> Peer tutoring occurs when tutor and tutee are the same age. In cross-age tutoring, the tutor is older than the tutee. GMD and QCSS have a small locally developed tutoring course that is designed to</p>

	have older students support younger ones in both academics and electives.
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<b>OBJECTIVE 1</b>	Increase the stay in school rates/grade to grade transition rates for all students, especially aboriginal students.																														
<b>RATIONALE</b>	To increase grad rates we need to keep students in school and increase their success in grade to grade transitions. While grad rates are actually fairly high, our six year grad rate is very low due to students leaving school prior to grade twelve.																														
<b>Performance Indicators</b>	<u>See Data 3: Stay in School Rates</u> Grade to Grade transitions Early Leavers Non grad reports																														
<b>Performance Targets</b>	To establish parity between Aboriginal and Non-Aboriginal learners in junior grade to grade transitions ( <b>MET</b> ) To have a transition rate at the provincial average at all grade levels.																														
<b>Progress Towards Goal</b>	<p>Grade 8 to 9</p> <table border="1"> <thead> <tr> <th></th> <th>2006/07</th> <th>2007/08</th> <th>2008/09</th> <th>2009/10</th> </tr> </thead> <tbody> <tr> <td>Aboriginal</td> <td>89%</td> <td>88%</td> <td>90%</td> <td>98%</td> </tr> <tr> <td>Non Ab</td> <td>83%</td> <td>76%</td> <td>92%</td> <td>97%</td> </tr> </tbody> </table> <p>Grade 10 to 11</p> <table border="1"> <thead> <tr> <th></th> <th>2006/07</th> <th>2007/08</th> <th>2008/09</th> <th>2009/10</th> </tr> </thead> <tbody> <tr> <td>Aboriginal</td> <td>84%</td> <td>83%</td> <td>71%</td> <td>76%</td> </tr> <tr> <td>Non Ab</td> <td>73%</td> <td>85%</td> <td>73%</td> <td>80%</td> </tr> </tbody> </table>		2006/07	2007/08	2008/09	2009/10	Aboriginal	89%	88%	90%	98%	Non Ab	83%	76%	92%	97%		2006/07	2007/08	2008/09	2009/10	Aboriginal	84%	83%	71%	76%	Non Ab	73%	85%	73%	80%
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<b>Actions</b>	<p><b>Haida Education Council (HEC)</b> Representatives of all Haida councils and the school district are working within an effective partnership to increase the academic success of Haida students and to bring about positive educational support and change for Haida students, parents and communities. The School District will ensure that relevant and responsive programmes and services for Haida students continue to be jointly supported, refined, developed, implemented and evaluated on a long term basis.</p> <p><b>Principal of Aboriginal Education</b> This position's prime objective is to improve the consultation with the Haida Nation in respect to the development and delivery of educational programmes and services to First Nation students, through representation and participation in School District Committees, exclusive of Trustee committees.</p> <p><b>Haida Role Model Programme</b> The purpose of the Haida Role Model programme is to assist teachers to integrate Haida knowledge and perspective into the curriculum and to establish connections between the school district community and the Haida community.</p> <p><b>First Nations resource workers</b> These positions are designed to support students and their families</p>																														

	<p>to achieve success in the traditional school system. GMD and Tahayghen also offer counseling services.</p> <p><b>Alternatives</b></p> <p>GMD offers a unique leadership course which enables at risk youth to take on a positive role in the school; QCSS offers both “Canoe Journeys” a programme for a small cohort of students, and TAG, a regularly scheduled meeting with teachers assigned to a small group of students for purposes of a “check in”, counseling, etc. We have developed a Community Prevention Education Continuum with community partners building awareness around issues such as drug use, employability, etc.</p>
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<b>OBJECTIVE 2</b>	Improve Student Achievement in Reading and Writing.
<b>RATIONALE</b>	District Literacy Assessments, Performance of Foundation Skills Assessments, Provincial Exam scores and Satisfaction Surveys results show that student achievement in reading and writing is low in comparison to the provincial averages. Progress has been made at many grade levels at this time, and writing sample tracking is allowing us to see development in individuals over time.
<b>Performance Indicators</b>	<p><b><u>See Data 4: Reading and Writing</u></b></p> <p>Smart Reading  Smart Writing  FSA Reading  FSA Writing  Provincial Exams EN 10, EN 12, COM 12  K Assessment  Grade 1 Assessment</p>
<b>Performance Targets</b>	<p>Grade Seven FSA reading and writing results to be within 5% of grade four results. (met in Writing at this time)</p> <p>Writing Baselines grade six were established in 2010.</p> <p>Grade Ten Provincial Exams attain success parity. There is currently a 9% spread.</p>
<b>Progress Towards Goal</b>	<p>Baseline set 2009/10. Grade four aboriginal results were in fact <i>higher</i> than non aboriginal and grade seven were just 1% lower. This will be observed over time to determine if this is a trend or short term event. Scores are still substantially below provincial averages. Further, we have noted a significant drop in performance at grade seven; again this will have to be observed over several years for accurate determination of cause.</p>
<b>Actions Strategies and Structures</b>	<p>School District 50 has used a wide assortment of programmes and projects to assist students. The most comprehensive initiative is Smart Learning, outlined below.</p> <p><b>Smart Learning</b></p> <p>The School District has implemented Smart Reading—a programme that has shown remarkable progress in increasing student reading fluency and comprehension. Smart Reading was created for teachers to equip students with more sophisticated ways to think with words -- and respond to words. These two key learning</p>

	<p>objectives are areas that our FSA results identified as needing improvement. Training has included:</p> <ul style="list-style-type: none"> <li>• District team training</li> <li>• Whole district training at District Pro D and Ministry Day</li> <li>• Follow-up sessions</li> <li>• Team observation</li> <li>• Summer Institute</li> <li>• Further visits in 2008/09 district wide training and implementation including development of culturally inclusive materials. 2011/12 is potentially a year for an external review of this programme.</li> </ul> <p><b>Strong Start Centre</b>  Tahayghen Elementary school opened for 2007/08. A second was opened in September 2008 at A L Mathers Elementary/Jr Secondary. A Strong Start Outreach was created for September 2009 in Port Clements and Queen Charlotte.</p> <p><b>Reading and Writing Performance Standards</b>  The standards focus exclusively on performance assessment. In performance assessment students are asked to apply the skills and concepts they have learned to complete complex, realistic tasks. This type of assessment supports a criterion-referenced approach to evaluation and enables teachers, students, and parents to compare student performance to provincial standards.</p>
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<b>OBJECTIVE 3</b>	Improve Student Achievement in Numeracy.
<b>RATIONALE</b>	Math is in everything. Performance indicators of Foundation Skills Assessment, Provincial Exam scores and local testing show that students are performing below provincial averages, and that Aboriginal children often score lower than other students. A “drop off” in performance for all students is noted in the intermediate elementary years. High school success rates appear to be on the increase year after year, however.
<b>Performance Indicators</b>	<b>See Data 5: Math</b> Island Net Math Assessment FSA Math Provincial Exams MA 10, MA 12
<b>Performance Targets</b>	To be within 2% of the provincial average on FSA by 2013.  To be within 5% of parity (Aboriginal/Non Aboriginal) by 2012. <b>(MET)</b> Specific EMA/PMA targets <b>(MET, now revised)</b>
<b>Progress Towards Goal</b>	VIDMA Grade Six results to be within 5% of Grade Two by 2013. Parity or near parity does seem to be a trend the past few years. All results are still below the provincial average and considerable work will need to occur before achieving this target. Finally, we are observing the “drop off” that seems to happen to grade seven by using grade six data to see if this is an ongoing issue.
<b>Actions</b>	Vancouver Island Net Diagnostic Math Assessment

<b>Strategies and Structures</b>	<p>Implemented in the 2008/09 year, VIDMA is a series of electronic assessment test directed at the elementary level with a bank of questions covering the various areas and levels that help the teacher identify what the student does not understand.</p> <p><b>UBC Collaboration</b>  We have run a long term partnership with UBC to enhance our math programmes. The UBC programme is special in that it emphasizes culturally relevant and inclusive materials and teaching methodologies. We are now running a Master's programme with UBC to the benefit of our teachers.</p>
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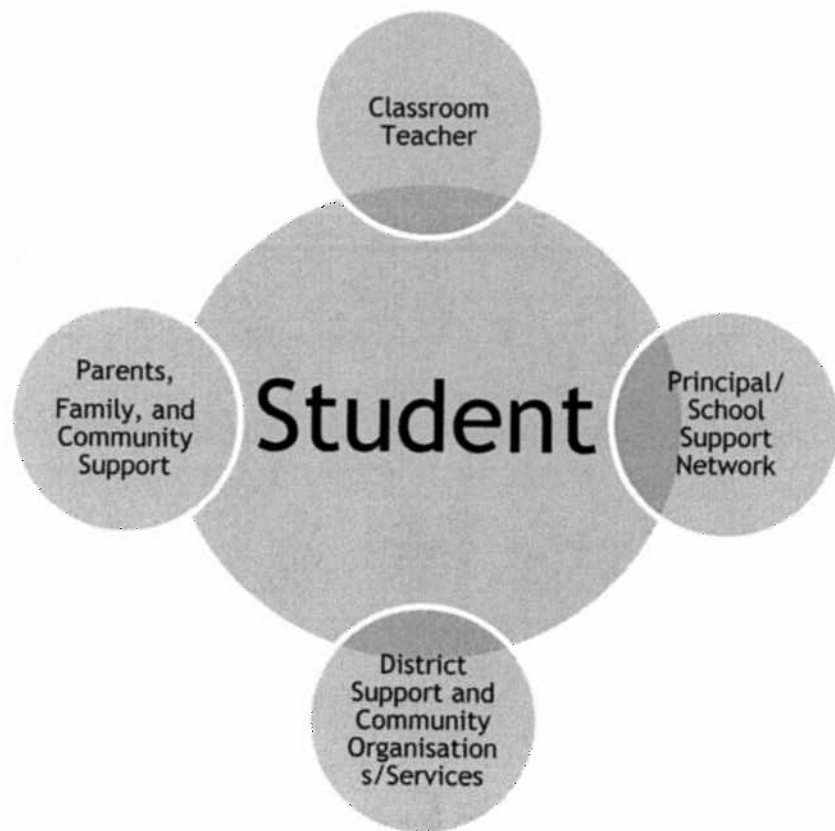


### **Accountability**

While all members of the School District Team and its partners share a commitment to bettering the educational outcomes for each of our students, it is useful to broadly define the implementation of the strategies noted in this Contract. Direction is set by the Superintendent and Board of Education, in consultation with partner groups such as the Haida Education Council or the Ministry of Children and Families, and school Principals, as well as evidence collected at all levels.

The Superintendent is responsible for the overall alignment of the Contract and that adequate resources are available to Principals and Teachers to achieve our objectives. Principals are responsible for the organisation and day to day implementation of the Achievement Contract and relating it to their School Plan. Teachers are responsible for the direct utilisation of resources, methods, and strategies as outlined in the Goal and its Three Objectives. Other organisations, such as Literacy Haida Gwaii or the Haida Education Council, perform an advisory role and can assist in specific strategies or activities as required.

At its heart, all our activities must be based on the belief that our goal is the successful school completion of each student in our District.



## Evidence

### Data 1: Demographics

2010/11

SCHOOLS	Regular	Adult	Total	Aboriginal	ESL	Special	Teachers	Support
Agnes L Mathers Elem - Secondary	62.5000	7.2500	69.7500	33	0	13	2.700	3.271
Queen Charlotte Secondary	145.2500	4.7500	150.0000	82	15	32	10.000	9.014
Port Clements Elementary	46.5000		46.5000	9		1	2.600	2.371
Sk'aadgaa Naay Elementary School	183.0000		183.0000	128	16	17	9.800	8.864
Tahayghen Elementary School	116.0000		116.0000	87	10	12	7.000	6.907
George Dawson Secondary School	109.0000	2.0000	111.0000	93	0	17	9.629	7.714
<b>Total</b>	<b>662.25</b>	<b>14.000</b>	<b>676.25</b>	<b>432</b>	<b>41</b>	<b>92</b>	<b>41.729</b>	<b>38.1410</b>

Funding 2010/11

\$9,789,712

### Data 2: Completion Rates

#### Ministry of Education 6 year Dogwood Graduation Rates

Graduation Rate (6yr Dogwood)	2004/05	2005/06	2006/07	2007/08	2008/09	2009/10
Aboriginal	37%	42%	28%	44%	58%	52%
Non Aboriginal	97%	64%	39%	65%	55%	58%
Aboriginal Target	41%	43%	43%	48%	60%	60%
Non Ab. Target	83%	83%	83%	83%	83%	83%

#### District Calculated Yearly School Completion Rates

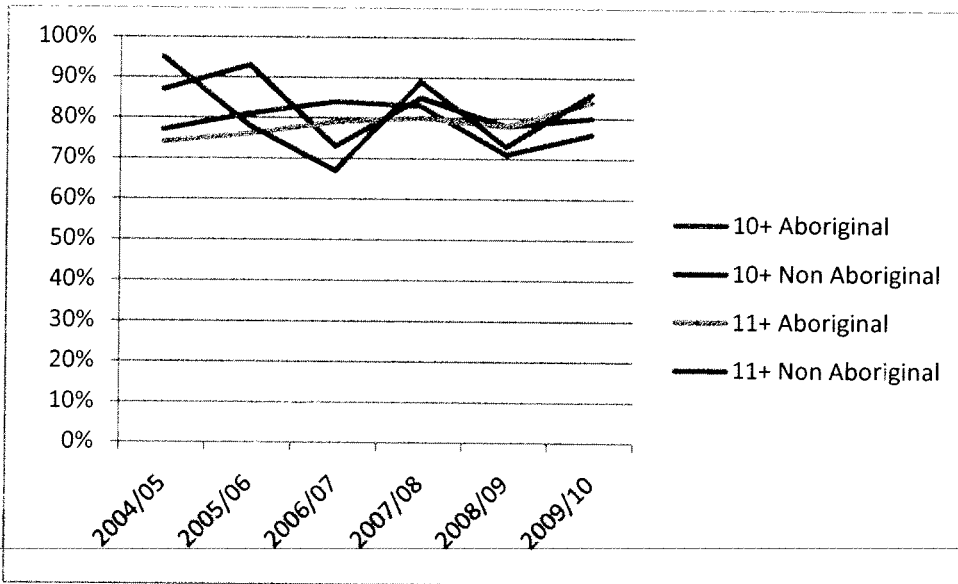
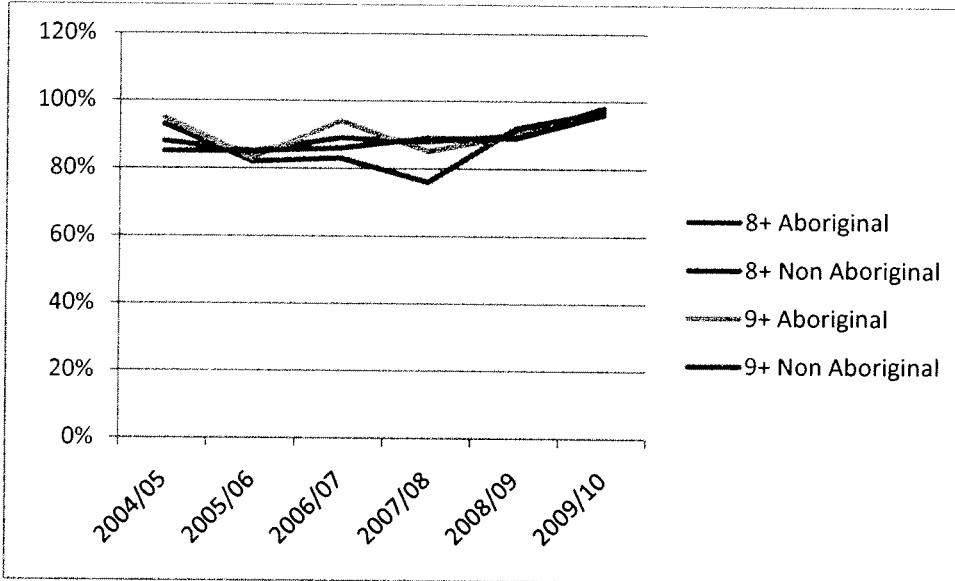
	2006/07	2007/08	2008/09	2009/10	2010/11
Regular Dogwood Total	27	33	36	34 (+6)*	
Regular Dogwood Aboriginal	14	17	20	20(+2)	
School Completion Total	6	2	2	3	
School Completion Aboriginal	5	2	2	3	
Adult Dogwood Total	0	2	3	3	

Adult Dogwood Aboriginal	0	2	3	3	
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\*Parenthesis denote students unknown until exams are reported

### Data 3: Stay in School Rates

#### Grade Transitions



Early Leavers Report (Local Education Agreement - Students Leaving 09/10)

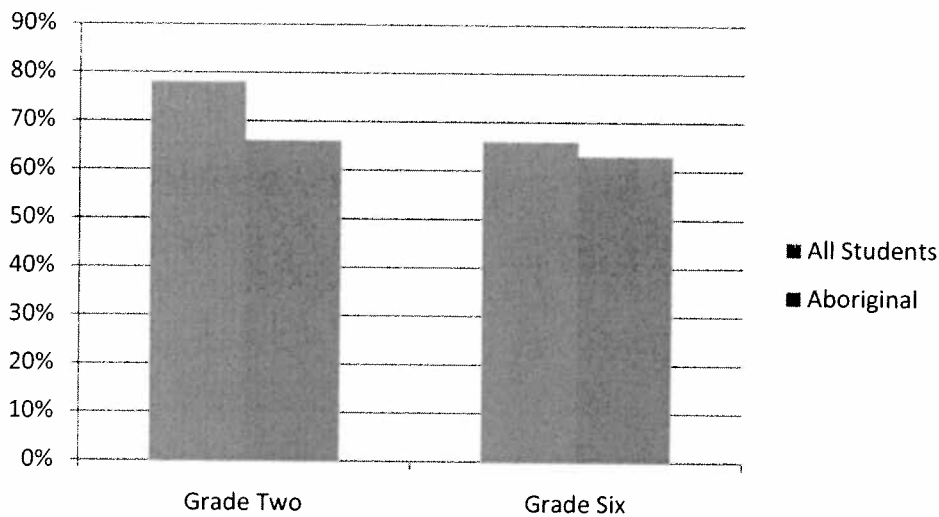
School	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total FTE	Total Dollars
Agnes L Mathers Elem -Secondary											0.0	\$ -
Queen Charlotte Secondary			1.0					2.0			3.0	\$ 15,676
Port Clements Elementary											0.0	\$ -
Sk'aadgaa Naay Elementary School											0.0	\$ -
Tahayghen Elementary School						2.0					2.0	\$ 11,401
George Dawson Secondary School				0.9		1.0	1.0	4.0			6.9	\$ 28,858
<b>Total</b>											<b>11.9</b>	<b>\$ 55,935</b>

### Data 4: Reading and Writing

#### Smart Reading

Baseline being established.

#### Smart Writing Meeting or Exceeding Performance Standards



### FSA Reading, Math, and Writing

#### Meeting/Exceeding FSA Reading

FSA Reading	2007/08	2008/09	2009/10	2010/11
Grade 4 Ab	44%	78%	54%	63%
Grade 4 All	62%	61%	75%	75%
Grade 7 Ab	47%	61%	44%	53%
Grade 7 All	56%	62%	56%	65%

### Meeting/Exceeding FSA Math

FSA Math	2007/08	2008/09	2009/10	2010/11
Grade 4 Ab	n/a	50%	46%	63%
Grade 4 All		44%	66%	69%
Grade 7 Ab		49%	44%	50%
Grade 7 All		49%	52%	59%

### Meeting/Exceeding FSA Writing

FSA Writing	2007/08	2008/09	2009/10	2010/11
Grade 4 Ab	37%	50%	89%	64%
Grade 4 All	58%	43%	85%	69%
Grade 7 Ab	66%	39%	50%	59%
Grade 7 All	65%	44%	62%	68%

### Provincial Blended Exams Language Arts Scores\*

#### English 10

Grade 10 English Success	2005/06	2006/07	2007/08	2008/09	2009/10
Aboriginal	79%	88%	82%	86%	88%
Non Aboriginal	80%	90%	83%	89%	89%

#### English 12

Grade 12 English Success	2005/06	2006/07	2007/08	2008/09	2009/10
Aboriginal	94%	93%	80%	80%	86%
Non Aboriginal	97%	92%	85%	83%	89%

#### Communications 12

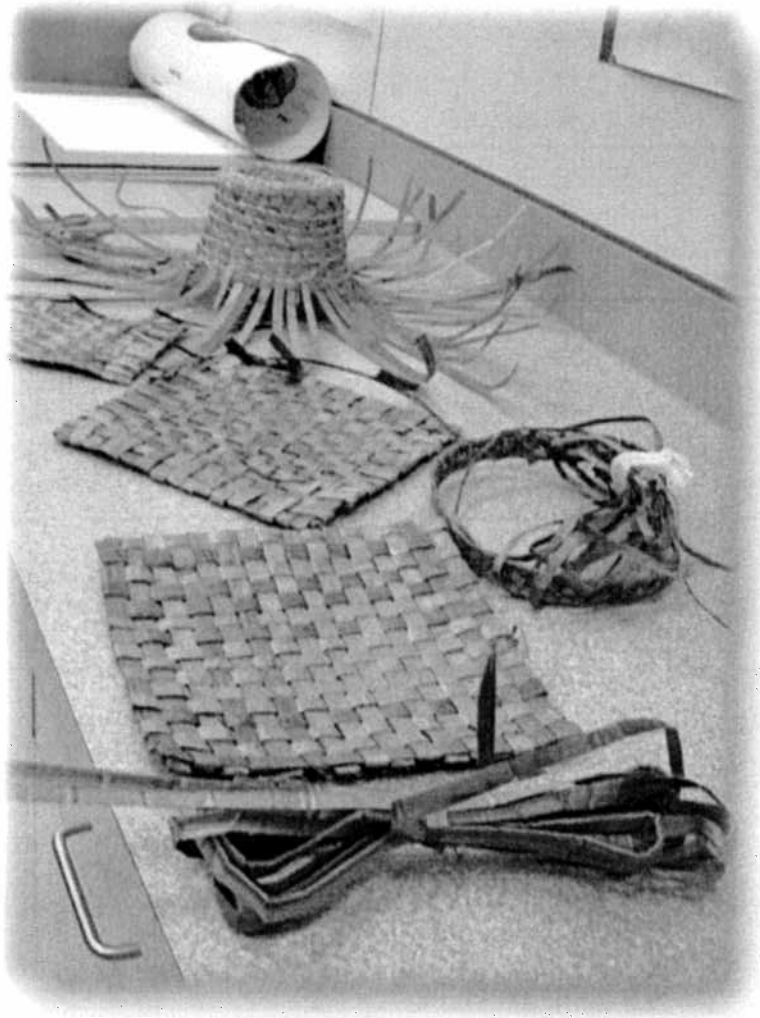
Grade 12 Communications Success	2005/06	2006/07	2007/08	2008/09	2009/10
Aboriginal	63%	75%	83%	80%	100%
Non Aboriginal	60%	75%	86%	83%	100%

\*Blended refers to the merging of exam and course marks and are thus 'final'.

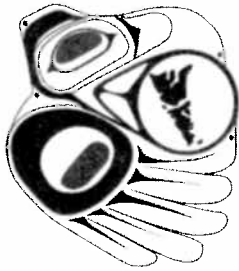
### Data 5: Math

Island Net Math Meeting or Exceeding VIDMA results May 2010





	2011/12	2012/13	Alternative 12/13	Alt B 12/13
session	193	194	194	194
instruction	187	187	187	187
non-instr	6	6	6	6
school opens	Sep-06	Sep-04	Aug-27	Aug-20
Thanksgiving	Oct-10	Oct-08	Oct-08	Oct-08
Remembrance	Nov-11	Nov-12	Nov-12	Nov-12
Last Day Xmas	Dec-16	Dec-21	Dec-14	Dec-14
Return	Jan-03	Jan-07	Jan-07	Jan-07
Last Day Spring	Mar-16	Mar-15	Mar-15	Mar-15
Return	Mar-26	Mar-25	Apr-03	Apr-03
Good Friday	Apr-06	Mar-29	Mar-29	Mar-29
Easter Mon	Apr-09	Apr-01	Apr-01	Apr-01
Victoria Day	May-21	May-20	May-20	May-20
Admin Day	Jun-29	Jun-28	Jul-08	Jun-28



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50  
HAIDA GWAI**

107 Third Avenue, PO Box 69  
Village of Queen Charlotte BC V0T 1S0  
Tel: (250)559-8471 Fax: (250)559-8849  
www.sd50.bc.ca

**FINANCE VOUCHER**

**REGULAR BOARD MEETING**

**BOARD MEETING:**

June 28, 2011

**AGENDA ITEM:**

Finance Voucher May 31, 2011

The list of accounts payable is attached for your information. The following is a summary of accounts.

A/P Cheques Computer Generated	May 31, 2011	\$150,363.14	
ePayments	May 31, 2011	\$130,433.19	
<b>TOTAL Accounts Payable..... May 31, 2011</b>			<b>\$280,796.33</b>
Teachers	13-May	\$92,875.00	
AO/Exempt	13-May	\$24,860.00	
Teachers	31-May	\$108,552.38	
AO/Exempt	31-May	\$37,133.12	\$263,420.50
CUPE	07-May	\$53,709.75	
Casuals	07-May	\$9,712.32	
TOC's	07-May	\$4,655.41	
CUPE	21-May	\$55,951.52	
Casuals	21-May	\$10,651.35	
TOC's	21-May	\$6,553.21	
			<b>\$141,233.56</b>
<b>TOTAL Payroll..... May 31, 2011</b>			<b>\$404,654.06</b>
<b>TOTAL A/P and Payroll</b>			<b>\$685,450.39</b>

**RECOMMENDATION:**

1. THAT the Board of School Trustees receive for information Accounts Payable and Payroll totaling **\$685,450.39** for the month of May

**MEMORANDUM**

**SCHOOL  
DISTRICT NO. 50  
Haida Gwaii**

**TO** Ken Campbell  
Secretary-Treasurer

**FROM** Moira Dubasov  
Accountant

**SUBJECT:** Teachers Payroll for..... **May**

**DATE** 16-Jun-11

Period Ending	Pay Period	Payroll Group	Net Amount
13-May	PP#1-3 Adv	Teachers	\$ 92,875.00
13-May	PP#1-3 Adv	AO/Exempt	\$ 24,860.00
31-May	PP#1-3	Teachers	\$ 108,552.38
31-May	PP#1-3	AO/Exempt	\$ 37,133.12
Total Net Pay			\$263,420.50

# MEMORANDUM

SCHOOL  
DISTRICT NO. 50  
Haida Gwaii

TO Ken Campbell  
Secretary-Treasurer

FROM Moira Dubasov  
Accountant

SUBJECT: Non-Teachers Payroll for... May

DATE 16-Jun-11

Period Ending	Pay Period	Payroll Group	Net Amount
07-May	PP #2-10	CUPE	\$ 53,709.75
07-May	PP #2-10	Casuals	\$ 9,712.32
07-May	PP #2-10	TOC's	\$ 4,655.41
21-May	PP #2-11	CUPE	\$ 55,951.52
21-May	PP #2-11	Casuals	\$ 10,651.35
21-May	PP #2-11	TOC's	\$ 6,553.21
Total Net Pay			\$ 141,233.56

**SCHOOL DISTRICT NO. 50**  
**eREGISTER AS OF MAY 31, 2011**

<b>DATE</b>	<b>SUPPLIER</b>	<b>NUMBER</b>	<b>AMOUNT</b>	
05/05/2011	Atwell Family Foods	2883	\$269.21	5723
05/05/2011	BC College Of Teachers	2884	\$7,440.00	5723
05/05/2011	BC Principals & Vice Principals'	2885	\$691.25	5723
05/05/2011	Vanessa Cobbs	2886	\$190.00	5723
05/05/2011	CUPE - Local 2020	2887	\$3,217.67	5723
05/05/2011	Haida Gwaii Teachers' Association	2888	\$2,249.03	5723
05/05/2011	Haida Gwaii PVPA Association	2889	\$294.71	5723
05/05/2011	North Arms Transportation LTD.	2890	\$19,833.69	5723
05/05/2011	North Coast Supply Co. LTD.	2891	\$159.00	5723
05/05/2011	Officeworks Plus	2892	\$21.22	5723
05/05/2011	CUPE Local 2020 Pro D	2893	\$4,219.61	5723
05/05/2011	Village Of Queen Charlotte	2894	\$2,790.18	5723
05/05/2011	Administrative Officers Pro D	2895	\$1,640.00	5723
05/05/2011	Melanie Baerg	2896	\$235.54	5723
05/05/2011	Catherine Baran	2897	\$329.75	5723
05/05/2011	Tawni-Marie Davidson	2898	\$242.30	5723
05/05/2011	Donna M Hodgson	2899	\$170.00	5723
05/05/2011	Vicki D. Ives	2900	\$299.74	5723
05/05/2011	Joint Professional Development	2901	\$3,174.50	5723
05/05/2011	Joel Lagasse	2902	\$80.95	5723
05/05/2011	Queen Charlotte School Principals	2903	\$1,000.00	5723
05/05/2011	Megan Romas	2904	\$22.00	5723
05/05/2011	Tara Sjolund	2905	\$600.00	5723
05/05/2011	Warren Wesley	2906	\$286.00	5723
05/05/2011	Colleen Williams	2907	\$100.00	5723
05/11/2011	Apple Canada Inc. C3120	2908	\$2,664.70	5727
05/11/2011	Atwell Family Foods	2909	\$136.64	5727
05/11/2011	Steven Goffic	2910	\$2,370.74	5727
05/11/2011	Ben Harris	2911	\$30.00	5727
05/11/2011	Alan Lore	2912	\$60.00	5727
05/11/2011	Lucy Neville	2913	\$960.00	5727
05/11/2011	North Coast Supply Co. LTD.	2914	\$262.27	5727
05/11/2011	Officeworks Plus	2915	\$16.80	5727
05/11/2011	Port Air Cargo	2916	\$268.80	5727
05/11/2011	George Stein	2917	\$382.50	5727
05/11/2011	Theresa Cooper	2918	\$600.00	5727
05/11/2011	L. Alison Gear	2920	\$1,472.79	5727
05/11/2011	Marylynn A. Hunt	2921	\$73.00	5727
05/11/2011	Tara Sjolund	2922	\$84.15	5727
05/11/2011	Nadine Whittle	2923	\$68.00	5727
05/11/2011	Angus W.R. Wilson	2924	\$35.50	5727
05/11/2011	Johanne S. Young	2925	\$113.00	5727
05/13/2011	Michael Gaffney	2919	\$1,176.42	5727
05/17/2011	Atwell Family Foods	2926	\$305.61	5729

**SCHOOL DISTRICT NO. 50**  
**eREGISTER AS OF MAY 31, 2011**

<b>DATE</b>	<b>SUPPLIER</b>	<b>NUMBER</b>	<b>AMOUNT</b>	
05/17/2011	Telus Communications (Bc) Inc.	2927	\$4,349.23	5729
05/17/2011	Agnes L Mathers Principal's	2928	\$165.00	5729
05/17/2011	Vicki D. Ives	2929	\$734.66	5729
05/17/2011	Cara Johnson	2930	\$146.52	5729
05/17/2011	Claudette L Lavoie	2931	\$1,097.80	5729
05/20/2011	Apple Canada Inc. C3120	2932	\$55.89	5733
05/20/2011	Atwell Family Foods	2933	\$913.82	5733
05/20/2011	Coastal Propane Inc.	2934	\$26,228.46	5733
05/20/2011	Eagle Transit LTD.	2935	\$1,265.70	5733
05/20/2011	Masset Haida Television Society	2936	\$210.00	5733
05/20/2011	North Arms Transportation LTD.	2937	\$2,593.39	5733
05/20/2011	North Coast Supply Co. LTD.	2938	\$134.37	5733
05/20/2011	Scholastic Book Club	2939	\$163.63	5733
05/20/2011	Skeena Fuels LTD.	2940	\$231.41	5733
05/20/2011	Telus Communications (Bc) Inc.	2941	\$31.26	5733
05/20/2011	Village Of Masset	2942	\$2,083.28	5733
05/20/2011	Maureen Benoit	2943	\$119.27	5733
05/20/2011	Ryan Brown	2944	\$225.00	5733
05/20/2011	Chris Hillier	2945	\$15.00	5733
05/20/2011	Marylynn A. Hunt	2946	\$30.00	5733
05/20/2011	Marion Pierce	2947	\$256.99	5733
05/20/2011	Port Clements School Principal	2948	\$1,359.46	5733
05/20/2011	Warren Wesley	2949	\$218.00	5733
05/26/2011	Atwell Family Foods	2950	\$435.90	5738
05/26/2011	Steven Goffic	2952	\$2,320.43	5738
05/26/2011	Grand & Toy	2953	\$766.48	5738
05/26/2011	Lucy Neville	2954	\$1,268.39	5738
05/26/2011	North Arms Transportation LTD.	2955	\$9,668.93	5738
05/26/2011	George Stein	2957	\$1,192.50	5738
05/26/2011	Telus	2958	\$279.72	5738
05/26/2011	United Library Services	2959	\$108.83	5738
05/26/2011	Melanie Baerg	2960	\$2,483.28	5738
05/26/2011	Theresa Cooper	2961	\$825.00	5738
05/26/2011	Tyler Crosby	2962	\$34.00	5738
05/26/2011	Moira Dubasov	2963	\$99.00	5738
05/26/2011	Akiko Hatakeyama	2964	\$68.90	5738
05/26/2011	Joel Lagasse	2965	\$64.94	5738
05/26/2011	Debi Laughlin	2966	\$102.00	5738
05/26/2011	Claudette L Lavoie	2967	\$196.00	5738
05/26/2011	A. Ritu Marrs	2968	\$151.68	5738
05/26/2011	Christine Martynuik	2969	\$544.00	5738
05/26/2011	Robert Vogstad	2970	\$66.00	5738
05/26/2011	Marcia Watkins	2971	\$35.00	5738
05/31/2011	Blackwater Excavation & Landscapin	2951	\$2,536.80	5738
05/31/2011	Northern Shores Lodging & Catering	2956	\$3,920.00	5738

**TOTAL**

**\$130,433.19**

**SCHOOL DISTRICT NO. 50**  
**CHEQUE REGISTER AS OF MAY 31, 2011**

<b>CHEQUE NUMBER</b>	<b>DATE</b>	<b>SUPLIER</b>	<b>AMOUNT</b>
52328	05/05/2011	All West Glass	\$542.52
52329	05/05/2011	Jamie Alton	\$50.00
52330	05/05/2011	Bayview Market	\$113.49
52331	05/05/2011	BC School Sports	\$50.00
52332	05/05/2011	BC School Trustees Association	\$2,365.87
52333	05/05/2011	BC Teachers' Federation	\$12,151.09
52334	05/05/2011	City Centre Stores LTD.	\$120.83
52335	05/05/2011	Delmas Co-Operative	\$962.01
52336	05/05/2011	Michael Fladmark	\$165.30
52337	05/05/2011	Great West Life	\$1,150.93
52338	05/05/2011	Groupe Modulo Inc.	\$436.49
52339	05/05/2011	Curby Holdershaw	\$50.00
52340	05/05/2011	Industrial Alliance Pacific	\$15.66
52341	05/05/2011	Key West Insurance Services Lt	\$960.00
52342	05/05/2011	Anna Larose	\$180.00
52343	05/05/2011	Les Editions CEC Inc.	\$47.25
52344	05/05/2011	Literacy Haida Gwaii	\$500.00
52345	05/05/2011	London Life Insurance Company	\$3,160.97
52346	05/05/2011	Laurel MacNeil	\$935.00
52347	05/05/2011	Morneau Shepell Ltd.	\$1,656.77
52348	05/05/2011	Pacific Blue Cross	\$385.56
52349	05/05/2011	Marcie Piercey	\$50.00
52350	05/05/2011	Pitney Bowes Global Credit Ser	\$94.46
52351	05/05/2011	Qci Regional Recreation Commis	\$1,062.80
52352	05/05/2011	Saunders Book Company	\$1,003.03
52353	05/05/2011	Leanne Seifert	\$400.00
52354	05/05/2011	Spectrum Educational Supplies	\$491.34
52355	05/05/2011	Teacher's Discovery	\$340.43
52356	05/05/2011	Tlc Automotive Services LTD.	\$119.11
52357	05/05/2011	Westpoint Automotive	\$48.08
52358	05/05/2011	Dee Williams	\$105.00
52359	05/05/2011	Xerox Canada Inc.	\$163.62
52360	05/05/2011	Axa Assurances Inc.	\$70.50
52361	05/05/2011	Tahayghen Principal's IN Trust	\$75.00
52362	05/11/2011	Aaron-Mark Services	\$840.08
52363	05/11/2011	Ac/Dc MacHining	\$6,385.21
52364	05/11/2011	Big Red Enterprises LTD.	\$1,787.12
52365	05/11/2011	British Columbia Safety Author	\$648.00
52366	05/11/2011	Andy Calhoun	\$499.60
52367	05/11/2011	Charlotte Island Tires LTD.	\$493.56
52368	05/11/2011	Delmas Co-Operative	\$340.75
52369	05/11/2011	Graydon Security Systems	\$301.86
52370	05/11/2011	Koffman Kalef	\$2,285.19

**SCHOOL DISTRICT NO. 50**  
**CHEQUE REGISTER AS OF MAY 31, 2011**

CHEQUE NUMBER	DATE	SUPLIER	AMOUNT
52371	05/11/2011	Minister Of Finance	\$532.18
52372	05/11/2011	Bernadette Ouellet	\$425.50
52373	05/11/2011	Pebt, IN Trust	\$3,206.35
52374	05/11/2011	Purolator Courier LTD.	\$88.55
52375	05/11/2011	Queen B's Cafe	\$744.24
52376	05/11/2011	Ranch Feeds	\$801.08
52377	05/11/2011	Rocky's Equipment Sales LTD.	\$349.38
52378	05/11/2011	Rootham Services Group Incl	\$808.64
52379	05/11/2011	Skeena - Q C Regional District	\$10.00
52380	05/11/2011	Tlc Automotive Services LTD.	\$149.11
52381	05/11/2011	Gladys Vandal	\$250.00
52382	05/11/2011	Westpoint Automotive	\$49.13
52383	05/11/2011	Wiggy's	\$54.00
52384	05/11/2011	Xerox Canada Inc.	\$403.20
52385	05/11/2011	Wayne Wilson	\$122.00
52386	05/17/2011	BC Hydro & Power Authority	\$13,334.19
52387	05/20/2011	Ac/Dc MacHining	\$4,569.60
52388	05/20/2011	All West Glass	\$745.92
52389	05/20/2011	Jay Bellis	\$137.50
52390	05/20/2011	Canadian Freightways Limited	\$92.19
52391	05/20/2011	Carr McLean	\$128.24
52392	05/20/2011	Cartridge Solutions	\$61.60
52393	05/20/2011	M.K. Cross	\$110.00
52394	05/20/2011	Delmas Co-Operative	\$4,705.99
52395	05/20/2011	Sherry Dick	\$137.50
52396	05/20/2011	FirstCanada ULC	\$728.00
52397	05/20/2011	Haida Gwaii Discovery Tours	\$392.00
52398	05/20/2011	Henry's Bus Service	\$178.50
52399	05/20/2011	Christine Hillier	\$27.50
52400	05/20/2011	Hope Foundation	\$546.60
52401	05/20/2011	Kimco Controls	\$808.66
52402	05/20/2011	Kone Inc.	\$385.98
52403	05/20/2011	LIDEC Inc.	\$86.88
52404	05/20/2011	Meegan's Store LTD.	\$89.58
52405	05/20/2011	Minister Of Finance	\$72.13
52406	05/20/2011	Minister Of Finance	\$362.71
52407	05/20/2011	<del>On The Spot Welding</del>	<del>\$380.80</del>
52408	05/20/2011	Pco Services Inc.	\$284.48
52409	05/20/2011	Picture That Framed	\$90.00
52410	05/20/2011	Purolator Courier LTD.	\$46.27
52411	05/20/2011	QCI Disposal Services	\$413.25
52412	05/20/2011	Wendy Riley	\$140.00
52413	05/20/2011	Rootham Services Group Incl	\$8,551.20
52414	05/20/2011	Sinclair Supply Ltd.	\$3,400.70
52415	05/20/2011	Skeena - Q C Regional District	\$62.50
52416	05/20/2011	Tlc Automotive Services LTD.	\$85.47

**SCHOOL DISTRICT NO. 50**  
**CHEQUE REGISTER AS OF MAY 31, 2011**

CHEQUE NUMBER	DATE	SUPLIER	AMOUNT
52417	05/20/2011	Vernon Teach And Learn	\$182.19
52418	05/20/2011	Xerox Canada Inc.	\$1,562.46
52419	05/20/2011	Wayne Wilson	\$263.00
52420	05/26/2011	Aaron-Mark Services	\$234.68
52421	05/26/2011	Abbot Fire Protection	\$5,495.77
52422	05/26/2011	Cheneliere Education Inc.	\$481.93
52423	05/26/2011	Delmas Co-Operative	\$769.90
52424	05/26/2011	Exdesk.Com	\$597.00
52425	05/26/2011	FirstCanada ULC	\$35,451.36
52426	05/26/2011	Gore Creek Tech	\$363.80
52427	05/26/2011	Brittany Grosse	\$187.50
52428	05/26/2011	Groupe Modulo Inc.	\$436.55
52429	05/26/2011	Gwaii Taxi & Tours	\$20.00
52430	05/26/2011	Jags Beanstalk	\$49.84
52431	05/26/2011	Kazmin Kricheldorf	\$225.00
52432	05/26/2011	Lee Valley Tools LTD.	\$334.44
52433	05/26/2011	Les Plan Educational Services	\$403.20
52434	05/26/2011	LIDEC Inc.	\$497.49
52435	05/26/2011	North Beach Surf Shop	\$400.00
52436	05/26/2011	Northern Health Authority	\$3,200.00
52437	05/26/2011	Observer Publishing CO LTD.	\$228.48
52438	05/26/2011	Old Massett Village Council	\$183.67
52439	05/26/2011	Orca Book Publishers	\$27.14
52440	05/26/2011	Pitnetworks	\$107.82
52441	05/26/2011	QC Child Center	\$600.00
52442	05/26/2011	Wendy Riley	\$225.00
52443	05/26/2011	RK Publishing	\$110.25
52444	05/26/2011	Sandspit Services (Taxi)	\$164.40
52445	05/26/2011	Super Valu Store No. 43	\$626.04
52446	05/26/2011	The Learning Partnership	\$980.00
52447	05/26/2011	Tlc Automotive Services LTD.	\$72.03
52448	05/26/2011	Tree House Press	\$49.96
52449	05/26/2011	Duncan White	\$879.55
52450	05/26/2011	Xerox Canada Inc.	\$952.96
52451	05/26/2011	Agnes L Mathers School-Petty C	\$433.55
52452	05/26/2011	George M Dawson Principal IN T	\$520.80
52453	05/26/2011	Shelley Sansome	\$291.60
<b>TOTAL</b>			<b>\$150,363.14</b>

**SCHOOL DISTRICT  
ANNUAL BUDGET  
FISCAL YEAR 2011/2012**

SCHOOL DISTRICT NUMBER 50	NAME OF SCHOOL DISTRICT Haida Gwaii	YEAR 2011/2012
OFFICE LOCATION 107 - 3rd Ave Box 69		TELEPHONE NUMBER 250-559-8471
CITY/PROVINCE Queen Charlotte B.C.		POSTAL CODE V0T 1S0
WEBSITE ADDRESS www.sd50.bc.ca		
NAME OF SUPERINTENDENT Angus Wilson	NAME OF SECRETARY-TREASURER Ken Campbell	

**DECLARATION AND SIGNATURES**

*We, the undersigned, certify that the attached is a correct and true copy of the Annual Budget of School District No. 50 (Haida Gwaii) for the year ended June 30, 2012.*

SIGNATURE OF CHAIRPERSON OF THE BOARD OF EDUCATION	DATE SIGNED
SIGNATURE OF SUPERINTENDENT	DATE SIGNED
SIGNATURE OF SECRETARY-TREASURER	DATE SIGNED

**DRAFT**

**SCHOOL DISTRICT No. 50 (Haida Gwaii)  
2011/2012 ANNUAL BUDGET**

**TABLE OF CONTENTS**

**SCHEDULES**

Operating Fund

Annual Budget Bylaw	
Revenue and Expenditure	Schedule A1
Revenue By Source	Schedule A2
Expense By Object	Schedule A3
Expense By Function, Program and Object	Schedule A4.1
Expense By Function, Program and Object	Schedule A4.2
FTE Employees By Function, Program and Object	Schedule A5

## ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 50 (Haida Gwaii) (called the "Board") to adopt the annual budget of the Board for the fiscal year 2011/2012 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has complied with the provisions of the Act respecting the annual budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 50 (Haida Gwaii) Annual Budget Bylaw for fiscal year 2011/2012.
3. The attached Schedule "A1" showing the estimated revenue and expenditure for the 2011/2012 fiscal year and the total budget bylaw amount of \$10,284,108 for the 2011/2012 fiscal year was prepared in accordance with the Act.
4. The "A" Schedules are adopted as the annual budget of the Board for the fiscal year 2011/2012.

READ A FIRST TIME THE 26th DAY OF APRIL, 2011;

READ A SECOND TIME THE 31st DAY OF MAY, 2011;

READ A THIRD TIME, PASSED AND ADOPTED THE 28th DAY OF JUNE, 2011.

\_\_\_\_\_  
Chairperson of the Board

(Corporate Seal)

\_\_\_\_\_  
Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 50 (Haida Gwaii) Annual Budget Bylaw 2011/2012, adopted by the Board the 28th DAY OF JUNE, 2011.

\_\_\_\_\_  
Secretary Treasurer

**DRAFT**

**SCHOOL DISTRICT No. 50 (Haida Gwaii)**  
**OPERATING FUND**  
**ANNUAL BUDGET - REVENUE AND EXPENDITURE**

Schedule A1

	2011/2012 ANNUAL BUDGET	2010/2011 AMENDED ANNUAL BUDGET
Ministry Funded School-Age FTE	638,000	652,125
Ministry Funded Adult FTE	9,000	10,125
<b>TOTAL FTE</b>	<b>647,000</b>	<b>662,250</b>
<b>REVENUE (Schedule A2)</b>		
620 Provincial Grants - Ministry of Education	\$ 6,423,946	\$ 6,721,700
640 Other Revenue	3,733,014	3,523,355
650 Rentals and Leases	120,000	120,000
660 Investment Income	7,148	9,776
<b>Total Revenue</b>	<b>10,284,108</b>	<b>10,374,831</b>
<b>EXPENSE (Schedule A3)</b>		
<b>Salaries</b>		
110 Teachers	3,357,646	3,323,144
105 Principals and Vice Principals	846,226	851,561
123 Educational Assistants	752,059	789,835
120 Support Staff	1,352,287	1,302,280
130 Other Professionals	117,000	228,000
140 Substitutes	212,476	227,476
<b>Total Salaries</b>	<b>6,637,694</b>	<b>6,722,296</b>
Employee Benefits	1,391,183	1,405,896
<b>Total Salaries and Benefits</b>	<b>8,028,877</b>	<b>8,128,192</b>
Services and Supplies	2,255,231	2,248,277
<b>Total Expense</b>	<b>10,284,108</b>	<b>10,376,469</b>
<b>NET REVENUE (EXPENSE)</b>	-	(1,638)
<b>BUDGETED PRIOR YEAR OPERATING SURPLUS APPROPRIATION</b>		1,638
<b>BUDGETED BALANCE</b>	<b>\$ -</b>	<b>\$ -</b>
<b>BUDGET BYLAW AMOUNT</b>		
Total Expense	\$ 10,284,108	\$ 10,376,469
<b>TOTAL BUDGET BYLAW AMOUNT</b>	<b>\$ 10,284,108</b>	<b>\$ 10,376,469</b>

**DRAFT**

**SCHOOL DISTRICT No. 50 (Haida Gwaii)**  
**OPERATING FUND**  
**ANNUAL BUDGET - REVENUE BY SOURCE**

Schedule A2

	2011/2012 ANNUAL BUDGET	2010/2011 AMENDED ANNUAL BUDGET
<b>620 PROVINCIAL GRANTS - MINISTRY OF EDUCATION</b>		
621 Operating Grant, Ministry of Education	\$ 9,711,434	\$ 9,711,434
627 LEA/INAC Recovery	(3,667,224)	(3,383,242)
629 Other Ministry of Education Grants (Specify)		
StrongStart	90,000	90,000
French Grants	44,141	44,141
Community Links	105,238	105,345
Pay Equity	130,557	139,874
Ready Set Learn	9,800	9,800
FSA		4,348
	<u>6,423,946</u>	<u>6,721,700</u>
<b>640 OTHER REVENUE</b>		
648 LEA/Direct Funding from First Nations	3,667,224	3,383,242
649 Miscellaneous (Specify)		
Literacy Haida Gwaii	20,000	20,000
Gwaii Trust - Snacks	33,880	33,880
Other	11,910	33,233
Legacy Now		45,000
SSEAC		8,000
	<u>3,733,014</u>	<u>3,523,355</u>
<b>650 RENTALS AND LEASES</b>	<u>120,000</u>	<u>120,000</u>
<b>660 INVESTMENT INCOME</b>	<u>7,148</u>	<u>9,776</u>
<b>TOTAL OPERATING REVENUE (Schedule A1)</b>	<u>\$ 10,284,108</u>	<u>\$ 10,374,831</u>

**DRAFT**

**SCHOOL DISTRICT No. 50 (Haida Gwaii)**  
**OPERATING FUND**  
**ANNUAL BUDGET - EXPENSE BY OBJECT**

Schedule A3

	2011/2012	2010/2011
	ANNUAL BUDGET	AMENDED ANNUAL BUDGET
<b>SALARIES</b>		
110 Teachers	\$ 3,357,646	\$ 3,323,144
105 Principals and Vice Principals	846,226	851,561
123 Educational Assistants	752,059	789,835
120 Support Staff	1,352,287	1,302,280
130 Other Professionals	117,000	228,000
140 Substitutes	212,476	227,476
	<u>6,637,694</u>	<u>6,722,296</u>
<b>EMPLOYEE BENEFITS</b>	1,391,183	1,405,896
<b>Total Salaries and Benefits</b>	<u>8,028,877</u>	<u>8,128,192</u>
<b>SERVICES AND SUPPLIES</b>		
310 Services	532,750	592,776
330 Student Transportation	330,536	330,536
340 Professional Development and Travel	259,150	232,170
360 Rentals and Leases	8,760	8,760
370 Dues and Fees	19,375	19,375
390 Insurance	20,200	20,200
510 Supplies	507,130	499,130
540 Utilities	577,330	545,330
<b>Total Services and Supplies</b>	<u>2,255,231</u>	<u>2,248,277</u>
<b>TOTAL OPERATING EXPENSE (Schedule A1)</b>	<u>\$ 10,284,108</u>	<u>\$ 10,376,469</u>

**DRAFT**

SCHOOL DISTRICT No. 50 (Haida Gwaii)  
OPERATING FUND

ANNUAL BUDGET - EXPENSE BY FUNCTION, PROGRAM AND OBJECT 2011/2012

FUNCTION	110 TEACHERS SALARIES	105 PRINCIPALS & VICE PRINCIPALS SALARIES	123 EDUCATIONAL ASSISTANTS SALARIES	120 SUPPORT STAFF SALARIES	130 OTHER PROFESSIONALS SALARIES	140 SUBSTITUTES SALARIES	TOTAL SALARIES
<b>1 INSTRUCTION</b>							
1.02 Regular Instruction	2,881,221	339,006		317,397		90,000	3,627,624
1.03 Career Programs		23,220					23,220
1.07 Library Services	32,187	4,128		54,092		2,200	92,607
1.08 Counselling	13,403						13,403
1.10 Special Education	201,046	6,398	600,829			40,000	848,273
1.30 English as a Second Language	33,508		151,230				33,508
1.31 Aboriginal Education	182,878			142,987		13,376	347,484
1.41 School Administration	13,403	473,474				8,000	637,864
<b>Total Function 1</b>	<b>3,357,646</b>	<b>846,226</b>	<b>752,059</b>	<b>514,476</b>	<b>90,000</b>	<b>153,576</b>	<b>5,623,983</b>
<b>4 DISTRICT ADMINISTRATION</b>							
4.11 Educational Administration				65,191	90,000		155,191
4.40 School District Governance				41,237			41,237
4.41 Business Administration				143,926			143,926
<b>Total Function 4</b>				<b>250,354</b>	<b>90,000</b>		<b>340,354</b>
<b>5 OPERATIONS AND MAINTENANCE</b>							
5.41 Operations and Maintenance Administration				7,285	22,000		29,285
5.50 Maintenance Operations				537,710		52,000	589,710
5.52 Maintenance of Grounds				22,815			22,815
<b>Total Function 5</b>				<b>567,810</b>	<b>22,000</b>	<b>52,000</b>	<b>641,810</b>
<b>7 TRANSPORTATION AND HOUSING</b>							
7.41 Transportation and Housing Administration				6,940	5,000		11,940
7.70 Student Transportation				12,707		6,700	6,700
7.73 Housing				19,647	5,000	200	12,907
<b>Total Function 7</b>				<b>19,647</b>	<b>5,000</b>	<b>6,900</b>	<b>31,547</b>
<b>9 DEBT SERVICES (OPERATING)</b>							
<b>Total Function 9</b>							
<b>TOTAL FUNCTIONS 1 - 9</b>	<b>3,357,646</b>	<b>846,226</b>	<b>752,059</b>	<b>1,352,287</b>	<b>117,000</b>	<b>212,476</b>	<b>6,637,694</b>

SCHOOL DISTRICT No. 50 (Haida Gwaii)  
OPERATING FUND

Schedule A4.2

ANNUAL BUDGET - EXPENSE BY FUNCTION, PROGRAM AND OBJECT 2011/2012

FUNCTION	TOTAL SALARIES	200 EMPLOYEE BENEFITS	TOTAL SALARIES AND BENEFITS	300-500 SERVICES AND SUPPLIES	2011/2012 TOTAL BUDGET EXPENSE	2010/2011 AMENDED ANNUAL BUDGET
<b>1 INSTRUCTION</b>						
1.02 Regular Instruction	\$ 3,627,624	\$ 787,194	\$ 4,414,818	\$ 350,856	\$ 4,765,674	\$ 4,705,711
1.03 Career Programs	23,220	5,039	28,259		28,259	82,561
1.07 Library Services	92,607	20,096	112,703	58,500	171,203	168,167
1.08 Counselling	13,403	2,908	16,311	3,300	19,611	19,348
1.10 Special Education	848,273	184,075	1,032,348	103,860	1,136,208	1,224,698
1.30 English as a Second Language	33,508	7,271	40,779	9,000	49,779	45,458
1.31 Aboriginal Education	347,484	75,404	422,888	64,894	487,782	527,064
1.41 School Administration	637,864	138,416	776,280	64,887	841,167	911,390
<b>Total Function 1</b>	<b>5,623,983</b>	<b>1,220,403</b>	<b>6,844,386</b>	<b>655,297</b>	<b>7,499,683</b>	<b>7,664,397</b>
<b>4 DISTRICT ADMINISTRATION</b>						
4.11 Educational Administration	155,191	32,228	187,419	23,776	211,195	230,465
4.40 School District Governance	41,237	750	41,987	73,785	115,772	98,538
4.41 Business Administration	143,926	24,323	168,249	144,000	312,249	316,568
<b>Total Function 4</b>	<b>340,354</b>	<b>57,301</b>	<b>397,655</b>	<b>241,561</b>	<b>639,216</b>	<b>645,571</b>
<b>5 OPERATIONS AND MAINTENANCE</b>						
5.41 Operations and Maintenance Administration	28,285	4,985	34,170	31,102	65,272	92,861
5.50 Maintenance Operations	589,710	98,364	688,074	343,759	1,031,833	978,908
5.52 Maintenance of Grounds	22,815	3,906	26,621	7,300	33,921	13,050
5.56 Utilities	-	-	-	536,000	536,000	509,000
<b>Total Function 5</b>	<b>641,810</b>	<b>107,055</b>	<b>748,865</b>	<b>918,161</b>	<b>1,667,028</b>	<b>1,594,819</b>
<b>7 TRANSPORTATION AND HOUSING</b>						
7.41 Transportation and Housing Administration	11,940	2,507	14,447		14,447	14,012
7.70 Student Transportation	6,700	1,206	7,906	351,436	359,342	358,342
7.73 Housing	12,907	2,711	15,618	88,776	104,394	98,328
<b>Total Function 7</b>	<b>31,547</b>	<b>6,424</b>	<b>37,971</b>	<b>440,212</b>	<b>478,183</b>	<b>471,682</b>
<b>9 DEBT SERVICES (OPERATING)</b>						
<b>Total Function 9</b>						
<b>TOTAL FUNCTIONS 1 - 9</b>	<b>\$ 6,637,694</b>	<b>\$ 1,391,183</b>	<b>\$ 8,028,877</b>	<b>\$ 2,255,231</b>	<b>\$ 10,284,108</b>	<b>\$ 10,376,469</b>

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SCHOOL DISTRICT No. 50 (Haida Gwaii)  
 OPERATING FUND  
 ANNUAL BUDGET - FTE EMPLOYEES BY FUNCTION, PROGRAM AND OBJECT 2011/2012

FUNCTION	110 TEACHERS	105 PRINCIPALS & VICE PRINCIPALS	123 EDUCATIONAL ASSISTANTS	120 SUPPORT STAFF	130 OTHER PROFESSIONALS	TOTAL STAFF
<b>1 INSTRUCTION</b>						
1.02 Regular Instruction	37,124	3,285		7,843		48,252
1.03 Career Programs		0,225			0,225	0,225
1.07 Library Services	0,480	0,040		1,429		1,949
1.08 Counselling	0,200					0,200
1.10 Special Education	3,000	0,062	15,434			18,496
1.30 English as a Second Language	0,500					0,500
1.31 Aboriginal Education	2,729		4,072			6,801
1.41 School Administration	0,200	4,588		3,499		8,287
<b>Total Function 1</b>	<b>44,233</b>	<b>8,200</b>	<b>19,506</b>	<b>12,771</b>		<b>84,710</b>
<b>4 DISTRICT ADMINISTRATION</b>						
4.11 Educational Administration				1,000	0,500	1,500
4.41 Business Administration				2,321	0,200	2,521
<b>Total Function 4</b>				<b>3,321</b>	<b>0,700</b>	<b>4,021</b>
<b>5 OPERATIONS AND MAINTENANCE</b>						
5.41 Operations and Maintenance Administration				0,250	0,200	0,450
5.50 Maintenance Operations				11,500		11,500
5.52 Maintenance of Grounds				0,500		0,500
<b>Total Function 5</b>				<b>12,250</b>	<b>0,200</b>	<b>12,450</b>
<b>7 TRANSPORTATION AND HOUSING</b>						
7.41 Transportation and Housing Administration				0,250	0,100	0,350
<b>Total Function 7</b>				<b>0,250</b>	<b>0,100</b>	<b>0,350</b>
<b>TOTAL FUNCTIONS 1 - 7</b>	<b>44,233</b>	<b>8,200</b>	<b>19,506</b>	<b>28,592</b>	<b>1,000</b>	<b>101,531</b>



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50  
(HAIDA GWAI/QUEEN CHARLOTTE)**

## FIELD TRIP APPLICATION

Please complete this application and forward to the Superintendent of Schools (a copy will be returned to you as confirmation)	
Sponsor Teacher: Colleen Beachy	School: Port Clements Elementary School
Name of Field Trip Cross-Country Run	Dates of Field Trip: Tentatively Sep 28 ferry and Oct 2 ferry
Number of Students Participating: 13	Number of Chaperones: 5
Names of Teachers Involved: Colleen Beachy	

Objectives of Field Trip (curriculum relatedness):
To compete in a cross country running meet in Prince Rupert. The meet will take place in late September or early October, 2011.

Names of Participating Students:	
Ebin Clements	Zack MacNaught
Isabella Ferry-Decock	Alyson Bell-McKay
Alex Hornidge	Nicholas Melney
Emma Mitchell	Elim Sly-Hooton
Gavin Wilson	Bilal Issa
Sarah Adams	Matthew Melney
Kiya Bergstrom	

Names of Chaperones:	
Colleen Beachy	Lisa Gyorgy
Kim Larocque	Corrina Hornidge
Angus Wilson	

Accommodations:
-Ferry, Hotel

Travel Plans:
-Parents take students to the Skidegate Landing Ferry terminal.
-Ferry from Skidegate to Prince Rupert.
-Walk within Prince Rupert.
-Ferry from Prince Rupert to Skidegate. Parents pick students up at ferry landing.

Safety Precautions:
- Colleen Beachy has First Aid Level I
-cell phone
-first aid kit

Communication Plan:
-Letters home and pre-trip meeting arranged with parents.
-Signed consent forms.
-Field trip list with pertinent medical and contact information to go with the chaperones.

Estimate of Expenses		Estimate of Income	
Transportation Costs	\$900.00	Fundraising	
Substitute Costs	\$0.00	Direct Cost to Students	\$780.00
Accommodation	\$900.00	School Funds	\$1,020.00
Food	\$1,200.00	Other Gwaii Trust	\$1,500.00
Other	\$300.00	Other	
Estimated Total Cost	\$3,300.00	Estimated Total Income	\$3,300.00
Total Funds Raised to Date			

Itinerary for Each Day	
Date:	Itinerary:
	Parents drive students to ferry for 9:00 p.m.
	Practice run, swimming, homework, rock climbing
	Cross-Country Zone Meet, skating
	Movie night, fun activities, catch ferry home
	Arrive back in Skidegate for 6:30 a.m. pick up by parents

Additional Information:
Food costs are based on \$20.00 per child/per day.

*C. Beachy*  
 Applicant's Signature

June 15/2011  
 Date

*Rita Mans*  
 Principal's Approval

Approval or Confirmation	
Superintendent of Schools	Date

**THE BOARD OF EDUCATION FOR SCHOOL DISTRICT NO. 50  
(HAIDA Gwaii)**

**ACTION SHEET**

**TO:**           **The Board of School Trustees**

**FROM:**       **Ken Campbell  
Secretary-Treasurer**

**DATE:**       **June 28, 2011**

**SUBJECT:**   **Secretary-Treasurer**

---

**BACKGROUND**

With the retirement of Ken Campbell as of July 31, 2011.

With the need under the School Act Article 23 that the Board must appoint a Secretary-Treasurer.

**RECOMMENDATION**

It is recommended that the Board of Education of School District No. 50 (Haida Gwaii) appoint Angus Wilson as Secretary-Treasurer in addition to his appointment as Superintendent effective August 1, 2011 and advise the Minister of Education of his appointment.

---

**THE BOARD OF EDUCATION FOR SCHOOL DISTRICT NO. 50  
(HAIDA GWAI)**

**ACTION SHEET**

**TO:** The Board of School Trustees

**FROM:** Ken Campbell  
Secretary-Treasurer

**DATE:** June 28, 2011

**SUBJECT:** Bank Signing Authority

---

**BACKGROUND**

With the appointment of Angus Wilson as Superintendent/Secretary-Treasurer signing authority of the District needs to change.

**RECOMMENDATION**

It is recommended that the Board of Education of School District No. 50 (Haida Gwaii) authorize Wayne Wilson Chair, Angus Wilson Superintendent and Moira Dubasov, Assistant Secretary-Treasurer to have Bank signing authority for the School District effective August 1, 2011.

---

**THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 50  
(HAIDA GWAI)**

**ACTION SHEET**

**TO: The Board of School Trustees**

**FROM: Ken Campbell  
Secretary-Treasurer**

**DATE: June 28, 2011**

**SUBJECT: Board Signature Plate**

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**REFERENCE**

**Policy 2500P – Board Signature Plate**

**RECOMMENDATION**

It is recommended that the Board of Trustees of School District No. 50 (Haida Gwaii) revise policy 2500P to read as follows:

“The signature plate shall bear the signature of the Superintendent of Schools and the Assistant Secretary-Treasurer and shall be kept in the safekeeping of the Assistant Secretary-Treasurer”

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**THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 50  
(HAIDA GWAI)**

**ACTION SHEET**

**TO:**           **The Board of School Trustees**

**FROM:**       **Ken Campbell  
Secretary-Treasurer**

**DATE:**       **June 28, 2011**

**SUBJECT:**   **Chief Election Officer**

---

**BACKGROUND**

On November 15, 2011, trustee elections will be held throughout the Province of B.C.

To coordinate the Trustee election with the Municipal elections in the Village of Queen Charlotte, the Village of Masset, the Village of Sandspit, the Village of Port Clements and the Skeena-Queen Charlotte Regional District we recommend the appointment of a local person.

**RECOMMENDATION**

It is recommended that the Board of Education of School District No. 50 (Haida Gwaii) appoint Duncan White as Chief Elections Officer for the upcoming Trustee Elections.

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BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50  
(HAIDA GWAI)

## **SCHEDULE OF BOARD MEETINGS 2011 - 2012**

**IN CAMERA MEETINGS**  
**Held Prior to Regular Meetings (As Required)**

**REGULAR BOARD MEETINGS**  
**Held the FOURTH TUESDAY**  
**of Each Month (except December)**  
**TIME: 1900 hours**

**Locations As Indicated**

<b>AUGUST – As required</b>	<b>Board Office – Queen Charlotte</b>
<b>SEPTEMBER 27, 2011</b>	<b>George M. Dawson – Masset</b>
<b>OCTOBER 25, 2011</b>	<b>Sk'aadgaa Naay – Skidegate</b>
<b>NOVEMBER 22, 2011</b>	<b>Port Clements – Port Clements</b>
<b>DECEMBER 13, 2011</b>	<b>Board Office – Queen Charlotte</b>
<b>JANUARY 24, 2012</b>	<b>Tahayghen – Masset</b>
<b>FEBRUARY 28, 2012</b>	<b>Queen Charlotte – QC</b>
<b>MARCH 27, 2012</b>	<b>Agnes L. Mathers – Sandspit</b>
<b>APRIL 24, 2012</b>	<b>Board Office – Queen Charlotte</b>
<b>MAY 22, 2012</b>	<b>George M. Dawson – Masset</b>
<b>JUNE 26, 2012</b>	<b>Board Office – Queen Charlotte</b>

**TRUSTEE EXPENDITURE REPORT**

AS OF May 31, 2011

		May	Year-To-Date	Budget	Available	% Spent
4-40-19000	GOV HONORARIUM	3,378.09	35,803.74	41,237.00	5,433.26	87%
4-40-20000	GOV BENEFITS	59.76	693.58	750.00	56.42	92%
4-40-34000	GOV TRAVEL, MEALS, MILEAGE	6,711.52	34,338.57	43,120.00	8,781.43	80%
4-40-42000	GOV DUES & FEES		9,470.21	10,000.00	529.79	95%
4-40-45000	INSURANCE	685.72	685.72	1,200.00	514.28	57%
4-40-42025	ELECTION	1,168.63	6,314.65		(6,314.65)	
4-40-43000	GOV TELECOMMUNICATIONS	28.66	478.44	1,000.00	521.56	48%
4-40-51000	GOV SUPPLIES		2,129.75	1,231.00	(898.75)	173%
					-	
<b>Total</b>		<b>12,032.38</b>	<b>89,914.66</b>	<b>98,538.00</b>	<b>8,623.34</b>	<b>91%</b>

### **Attendance of public and secretary treasurer at meeting**

69 (1) Subject to subsection (2), the meetings of the board are open to the public.

(2) If, in the opinion of the board, the public interest so requires, persons other than trustees may be excluded from a meeting.

(3) Despite subsection (2), the secretary treasurer or another employee designated by the board under subsection (4) must be present at the time that a decision of the board is rendered and must record any decision.

(4) If the secretary treasurer is unable to attend a meeting or if the meeting concerns the work performance or employment of the secretary treasurer, the board may designate another employee of the board to attend the meeting in place of the secretary treasurer to perform the duties of the secretary treasurer at the meeting.

### **Improper conduct at meetings**

70 (1) The chair or other member presiding at a meeting of the board may expel from the meeting a person, other than a trustee, who the presiding member considers guilty of improper conduct.

(2) A majority of the trustees present at a meeting of the board may expel a trustee from the meeting for improper conduct.

(3) A person who disturbs, interrupts or disquiets the proceedings of a meeting of a board commits an offence.

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Canadian Union of Public Employees  
Local 2020  
Po Box 801, Masset, BC V0T 1M0

Acting President: Helen Roberts

Dear School District 50 Trustees,

Upon review of the 2009/2010 Financial Statement found on School District's website and your 2011/2012 budget presentation, CUPE Local 2020 would appreciate a response to the following questions:

1. Under exempt salaries in the 2011/2012 draft budget the bottom centre states "salary increase" and to the right it states average salary \$91,585.00 for each of the remaining 3 exempt staff.

As per the 2009/2010 Sofia Financial statement, the Superintendent, Mr. Wilson earned \$122,362.00, subtracting this salary from the \$272,754.00 (total allotment for the 3 exempt staff) leaves a balance of \$152,392.00. Is this amount divided between the two remaining exempt staff representing the salaries they will be paid in 2011/2012?

2. In the SOFI report, the Secretary-Treasurer made \$117,739.49 in 2009/2010 and in the 2011/2012 exempt salaries budget it states a decrease of 1 full time position at \$82,000.00, please explain what happens to the remaining \$35,339.49.

3. Does the District have a three year plan put in place for District spending? Has it been addressed, requested and ensured at previous board meetings.

4. Does the District recognize CUPE members as members of the community that work for far less than any other employee group in the district? And with a zero mandate set down for CUPE employees why is administration not doing the same?

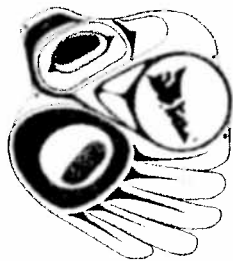
5. With dropping enrolment and the recent downturn in the economy we are concerned with laying off an SEA 2 hours per day and at the same time increasing salaries to exempt staff that are already paid generously shows poor planning on the part of administration and our elected officials. Continued contracting out makes us wonder why you would condone an increase in salaries? Especially as grievances and arbitrations are costly.

We respectfully request response to our questions and concerns.

Kindest Regards,  
Executive CUPE Local 2020

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cc: members of Local 2020  
Kevin Rose, National Representative  
Observer  
HGTA



**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 50  
HAIDA GWAI**

107 Third Avenue, PO Box 69  
Village of Queen Charlotte BC V0T 1S0  
Tel: (250)559-8471 Fax: (250)559-8849  
[www.sd50.bc.ca](http://www.sd50.bc.ca)

June 8, 2011

Ms Helen Roberts  
Acting President, CUPE Local 2020  
Po Box 801, Masset, BC V0T 1M0

Ms Roberts:

As per your request for information relating to the reduction in exempt staff in School District 50, please see below as we respond to each of your question points in turn.

1. The salary increase shown on the budget form is zero % however the 3 remaining positions have changed substantially and the budget allows for an increase to each position to compensate the additional duties and responsibilities.
2. It is important to note that the salaries shown on the SOFI report includes Board paid taxable benefits which are not part of the of the exempt salary schedule that is part of the budget, therefore taking the \$122,362 on the SOFI report is not the Superintendent's salary but his salary and Board paid taxable benefits. Again the \$117,000 includes taxable benefits therefore it is not the current salary of the Secretary-Treasurer. Therefore a direct subtraction and comparison with the Budget document is not correct.
3. The Board does not have a three-year spending plan. Each year is done annually because the Government continues to change the way it funds Districts. This year once again we received an additional \$365,000 because the government chose to continue with funding protection contrary to its previous announcement. It has been our experience that funding changes happen from year to year depending on the political decisions outside the District. Therefore an annual spending is more prudent and provides funds to students and staffing annually. The Board chose 4 years ago to keep staffing in place and use the surplus it had built up in previous years to save programs and staff when the current year funding suggested staffing cuts.
4. All employee groups get increases when their jobs change. The salary paid to our three remaining exempt staff is still well below provincial or regional averages despite the increase in duties. As you are likely aware, information on Superintendent salaries, for example, is available on the PSEC website should you wish any comparisons. The Board saw this plan as a succession to a reduction in district staff and to save money which will assist all employee groups and students. The 0% increase for support staff is a Provincial mandate not one created in the District.
5. The District has demonstrated its desire and commitment to hire local people and to have CUPE employees rather than contractors. I believe over the past 5 years there have been a number of examples where the District has done just that. The Board has also hired contractors when necessary where expertise on island does not exist. The salary adjustments have been explained above.

We hope these responses have clarified your questions. The reduction to just three exempt staff is an especially challenging one for all of us at the District Office, and was done in an effort to keep staff in the classrooms. We trust that with this behind us, we can move forward with our core business of supporting and educating the children of Haida Gwaii.

Sincerely,

A handwritten signature in black ink, appearing to read 'Angus Wilson', with a long horizontal flourish extending to the right.

Angus Wilson  
Superintendent of Schools

EC Board of Education, SD 50