

**MINUTES OF THE REGULAR BOARD MEETING HELD AT THE
DISTRICT ADMINISTRATION OFFICE ON APRIL 26, 2011**

PRESENT WERE: Wayne Wilson, Chairperson
Christine Martynuik, Vice Chairperson
Sharon Matthews, Trustee
Elizabeth Condrotte, Trustee
Warren Wesley, Trustee

ALSO PRESENT: Angus Wilson, Superintendent of Schools
Ken Campbell, Secretary Treasurer
Shelley Sansome, EA/HRA

MEMBERS OF THE PUBLIC: Alex Rinfret
Evelyn von Almassy
Leighann Rodgers
Jo-Anne MacMullin

1. Call to Order

Chairperson Wilson called the meeting to order at 1913 hours.

2. Approval of Agenda

R11042601 MOTION BY CHRISTINE MARTYNUIK
SECONDED BY WARREN WESLEY

THAT the agenda be approved as circulated.

MOTION CARRIED

3. Approval of Minutes

R11042602 MOTION BY WARREN WESLEY
SECONDED BY CHRISTINE MARTYNUIK

THAT the minutes of the regular meeting of March 29, 2011 be approved with amendment to 5.2.

MOTION CARRIED

4. Rise and Report

5.1 April 26, 2011 In-Camera Board Meeting

The Superintendent reported on property, personnel and student matters from the April 26, 2011 In-camera Board meeting.

5. Strategic and Policy Issues

5.1 Criminal Record Searches for Volunteers & Driver's Abstracts

The Board of Education of School District No. 50 (Haida Gwaii) makes notice of motion of Policy 4405 Volunteers.

5.2 Carbon Neutral Action Report

The Superintendent of Schools presented the Carbon Neutral Action Report indicating the district plan to reduce our carbon footprint.

6. Operational Issues

6.1 March Finance Voucher

R11042603 MOTION BY CHRISTINE MARTYNUIK
SECONDED BY SHARON MATTHEWS

THAT the Board of Education of School District No. 50 (Haida Gwaii) received and filed the Accounts Payable and Payroll for the month of March 2011.

MOTION CARRIED

6.2 Field Trip Report

R11042604 MOTION BY ELIZABETH CONDROTTE
SECONDED BY CHRISTINE MARTYNUIK

THAT the Board of Education of School District No. 50 (Haida Gwaii) approves the field trip Queen Charlotte Secondary School Limestone Project, May 17 to 22, 2011.

MOTION CARRIED

6.3 2011/2012 Annual Facilities Grant

Secretary Treasurer Campbell informed the Board of Education of School District No. 50 (Haida Gwaii) of the 2011/2012 Annual Facilities Grant of \$519,144.

6.4 Summer Projects

R11042605 MOTION BY SHARON MATTHEWS
SECONDED BY WARREN WESLEY

THAT the Board of Education of School District No. 50 (Haida Gwaii) approves the summer projects to be funded by the 2011/2012 Annual Facilities Grant.

MOTION CARRIED

6.5 Capital Project Bylaw

R11042606 MOTION BY CHRISTINE MARTYNUIK
SECONDED BY ELIZABETH CONDROTTE

THAT the Board of Education of School District No. 50 (Haida Gwaii) adopts that the Capital Project Bylaw 126307 in the amount of \$330,364 be given first reading.

MOTION CARRIED

R11042607 MOTION BY SHARON MATTHEWS
SECONDED BY CHRISTINE MARTYNUIK

THAT the Board of Education of School District No. 50 (Haida Gwaii) adopts that the Capital Project Bylaw 126307 in the amount of \$330,364 be given second reading.

MOTION CARRIED

R11042608 MOTION BY ELIZABETH CONDROTTE
SECONDED BY WARREN WESLEY

THAT the Board of Education of School District No. 50 (Haida Gwaii) give unanimous consent to read the Capital Project Bylaw 126307 in the amount of \$330,364 a third time at the current board meeting.

MOTION CARRIED

R11042609 MOTION BY CHRISTINE MARTYNUIK
SECONDED BY WARREN WESLEY

THAT the Board of Education of School District No. 50 (Haida Gwaii) adopts that the Capital Project Bylaw 126307 in the amount of \$330,364 be given third and final reading.

MOTION CARRIED

6.6 First Reading of Annual Budget

R11042610 MOTION BY ELIZABETH CONDROTTE
SECONDED BY SHARON MATTHEWS

THAT the Board of Education of School District No. 50 (Haida Gwaii) pass the first reading for the Annual Budget Bylaw for 2011/2012 in the amount of \$10,284,108.

MOTION CARRIED

6.7 Protocol Agreement

Superintendent Wilson presented a draft Protocol Agreement with Haida Child and Family Services Society. Established partnerships are reflected in the agreement detailing processes to share information, support and services between the two entities.

R11042611 MOTION BY CHRISTINE MARTYNUIK
SECONDED BY WARREN WESLEY

THAT the Board of Education of School District No. 50 (Haida Gwaii) approves the protocol agreement between the Haida Child and Family Services Society and School District No. 50 (Haida Gwaii).

TABLED

7. Reports

7.1 Trustee Reports

- Trustee Matthews reported on her attendance at the Tahayghen Elementary DARE graduation, the George M. Dawson flea market, the Future of Education presentation, budget meetings, Tahayghen Parent Advisory Council meeting and the BC Schools Trustees' Association Annual General Meeting.
- Vice Chairperson Martynuik reported on her attendance at the Personalized Learning in the 21st Century meeting, a suspension hearing, the Queen Charlotte Secondary Parent Advisory Council meeting, a CUPE bargaining session, budget meetings, the Art Fair at Sk'aadгаа Naay Elementary, a bargaining session with the Haida Gwaii Teachers' Association, the BC Schools Trustees' Association Annual General Meeting and a Sk'aadгаа Naay Parent Advisory Council Meeting.
- Chairperson Wilson reported on his attendance at the BC Schools Trustees' Association Annual General Meeting and reported on a balanced calendar and the election, as well as an agenda setting meeting.
- Trustee Wesley reported on his attendance at the DARE program, the Personalized Learning in the 21st Century meeting, budget meetings, the BC Schools Trustees' Association Annual General Meeting, and a bookfair.
- Trustee Condrotte reported on her attendance at the Personalized Learning in the 21st Century meeting, budget meetings, the BC Schools Trustees' Association Annual General Meeting, the Port Clements' Spelling B.

The Board of Education of School District No. 50 (Haida Gwaii) thanked Vice Chairperson Martynuik for her six years of service to the Board that was recognized by the BC Schools Trustees' Association at the Annual General Meeting.

7.2 Management Reports

i. Superintendent's Report

The Superintendent of Schools reported on his involvement with the Personalized Learning in the 21st Century presentation, the Port Clements Spelling B, budget meetings, the BC Schools Trustees' Association Annual General Meeting, and he reviewed the Achievement Contract.

ii. Secretary Treasurer

Secretary Treasurer Campbell reported his involvement with the budget, Principals, maintenance, the Annual Facilities Grant and attendance at a library conference.

8. Information Items

8.1 Trustee Expenditure Report

The Board of Education of School District No. 50 (Haida Gwaii) received and filed the Trustee Expenditure Report as of March 31, 2011.

8.2 Principal Agenda

The Board of Education of School District No. 50 (Haida Gwaii) received and filed the April 6, 2011 Principals/Vice Principals agenda.

8.3 Ministry of Education Letter

The Board of Education of School District No. 50 (Haida Gwaii) received and filed a letter from Minister Abbott to the President of the BC Schools Trustees' Association dated March 25, 2011.

9. Questions from the public

The Board of Education and members of the public held a question and answer period. The following items were discussed:

- Library conference;
- Invite to Minister of Education;
- Haida Immersion program;
- Budget consultation;
- Executive Director of Haida Child and Family Services;
- Volunteer policy;
- Criminal record checks;
- BC School Trustees' Association resolutions.

10. Adjournment

R11042612 MOTION BY CHRISTINE MARTYNUIK
SECONDARY BY SHARON MATTHEWS

THAT the Board of Education of School District No. 50 (Haida Gwaii) adjourns the Regular Board meeting at 2030 hours.

MOTION CARRIED

Secretary Treasurer

Chairperson

POLICY 4405

VOLUNTEERS

May 2011

PREAMBLE

The purpose of this policy and procedure is to formally recognize and support the use of volunteers in schools, and to detail appropriate screening and acceptance procedures. The Board recognizes the value and encourages the use of volunteers in schools. Volunteers may be engaged as resource people or in supportive services, as follows:

Resource volunteers have a relevant area of experience and expertise, and are involved on a short-term basis to enhance the education program e.g.: workshops, concerts, class presentations. Their visits are planned and supervised by a certified teacher. They do not work one on one or unsupervised with any students. These volunteers do not need to complete the Application Form.

Support service volunteers who directly or indirectly help teachers or groups of teachers to achieve educational objectives by providing non-instructional services, (e.g. team coaches, drivers, etc.) and may work more closely with students are required to complete the application in the procedure referred to in Item 1 under "Screening and Acceptance of Volunteers".

Volunteers, individually and in groups, will be governed by regulations determined by each school's principal, relating to the internal operation of the school, but no volunteer will be assigned to a teacher without the teacher's consent.

Principals are required to follow the Procedure "Screening and Acceptance of Volunteers" for all volunteers. The Board of Education delegates authority to the school principal to refuse to allow a volunteer to work in the school if these procedures are not agreed to by the volunteer or where the volunteer is not acceptable, following the screening process.

For insurance purposes, volunteers will be considered agents of the Board while providing volunteer services.

PROCEDURE

Screening and Acceptance of Volunteers

Principals are required to complete the following procedure in the screening and acceptance of all support service volunteers.

1. All Support Service Volunteers (and Resource Volunteers, at the discretion of the Principal) are required to complete the Volunteer Application Form. The completed Application Form and Criminal Record Check response (if applicable) must be kept confidential and in a secure file in the school office and must not be destroyed at any time. The District will normally only require a volunteer to have one Criminal Record Check completed. Copies will be forwarded to other district schools as required.

2. The Principal will screen all these applicants, using the Screening Protocol.

3. The Application form shall be used to record the date from which the volunteer became active in the school.

4. Reference checks are optional for Resource Volunteer situations (from the Screening Protocol), but are required for High Risk situations.

Screening Protocol

<p>Resource Volunteer Always under the supervision of a staff member. Examples include helping with PAC fund raisers, speaking to a class of students, giving an art demonstration, or assisting a teacher with a lab.</p>	<p>Completion of Volunteer Form not required Criminal Record Check and/or reference check at the discretion of Principal</p>
<p>Service Volunteer May be responsible for one or more students independently. Examples include tutoring, coaching, escorting field trips, or driving students.</p>	<p>Completion of Volunteer Form 4405-01 (includes reference check) annually. Criminal Record Check triennially (every third year) Drivers will be required to produce a driver's abstract annually Drivers will fill out 4405-2 in addition to other forms.</p>

SCHOOL _____

VEHICLE TO BE USED

VEHICLE

VEHICLE INSURANCE

Year/Make/Model _____

Company _____

Colour _____

Policy # _____

Licence Plate _____

Coverage _____

Passenger Capacity _____

Owner's Name _____

AGREEMENTS

I _____ (please print name clearly), the volunteer driver, possess a valid Class _____ Drivers Licence No. _____ (copy attached).

My Drivers Abstract dated _____ is attached.

I certify that I have no significant moving violations (i.e., excessive speeding tickets, crashes, hit and runs, etc.), no impaired driving charges, and no criminal charges related to a motor vehicle in the past 36 months (minimum).

The vehicle has \$ _____ Third Party Liability Insurance.

- The District recommends that Volunteer Drivers maintain \$5,000,000 Third Party Liability Insurance, although \$1,000,000 is the minimum requirement.
- A minimum of \$10,000,000 is required for any vehicle with the capacity to carry more than ten people including the driver.

The vehicle has _____ operating seat belts. I agree to wear a seat belt and will require all passengers to wear a seat belt.

AGREEMENTS CONTINUED

I agree that I will not permit a child under 13 years of age to occupy the front passenger seat of a vehicle equipped with a passenger seat air bag.

The vehicle is maintained in a safe operating condition and will be equipped with tires appropriate for winter driving conditions.

Vehicles used will only be driven by the volunteer driver noted above who must be at least 21 years of age and in good health.

For safety and health reasons, volunteer drivers are asked not to allow smoking in their vehicles while transporting students.

I, _____, consent to a Criminal Record Check (consent form attached).

DRIVERS LICENCE REQUIREMENTS

REQUIRED DRIVERS LICENCE CLASSIFICATION	SEATING CAPACITY (INCLUDING DRIVER)
Class 5	Passenger vehicle carrying up to 10 people
Class 4	School bus, special activity bus or special vehicle carrying 11 to 24 people
Class 2	School bus, special activity bus or special vehicle carrying over 24 people

VOLUNTEER DRIVER APPLICATION

The **Volunteer Driver Application** may not be taken as a guarantee of driver suitability. The Principal or supervisor will use good judgement in determining the suitability of drivers and vehicles and reserves the right to deny an application for any reason.

PRINCIPAL'S CONSENT

I have reviewed all information provided by _____ and have determined that this individual is a suitable volunteer driver.

Principal's Signature

Principal's Name (please print)

POLICY 4420

TRANSPORTATION OF STUDENTS - PRIVATE VEHICLES/RENTAL

VEHICLES

November 1999

Deleted May 2011

PROCEDURE

1. Persons who volunteer to carry students in their vehicles shall complete a Volunteer Driver Application (4420-1) and have it signed by the Principal.
2. Each student who is transported in a private vehicle shall have a completed Parent Request Form - Student Activity (4420-2) signed by the parent/guardian and the Principal.

See Form 4420-1 Volunteer Driver Application

**THE BOARD OF EDUCATION FOR SCHOOL DISTRICT NO. 50
(HAIDA GWAI/QUEEN CHARLOTTE)**

ACTION SHEET

TO: The Board of Education

FROM: Angus Wilson, Superintendent

DATE: May 18, 2011

SUBJECT: Kindergarten Immersion

BACKGROUND

For many decades the District and Community have been seeking ways to support the revitalisation of the Haida language. While progress has been made, much needs to be done to ensure the survival of the language. In February of this year the Board tasked the Superintendent with getting public feedback on the concept of Partial Immersion at the Kindergarten age level. Partial Immersion in this context would mean approximately 2 afternoons a week gradually introduced to Kindergarten classes at Tahayghen and Sk'aadgaa Naay. Feedback has been limited but 100% positive. The Board Chair has also conducted some anecdotal research in Skidegate and found a similarly positive response. However, concern has been expressed by the Skidegate Band Education Administrator that an incomplete programme could be counterproductive.

While consultation, research, and curriculum development could go on for decades to create the ideal programme, it is the view of the Superintendent that time is a critical factor. In this case, launching a less than perfect programme is preferable to doing nothing. We have some materials, some potential teachers, and a belief in the language. It should be noted, however, that this initiative has not been budgeted for, and may cost approximately \$35 000 if initiated at both schools.

RECOMMENDATION

It is recommended that the Board of Education of School District No. 50 (Haida Gwaii) allow Superintendent Wilson to organise and initiate a suitable pilot Immersion programme at Tahayghen for September 2011.



**BOARD OF SCHOOL TRUSTEES
SCHOOL DISTRICT NO. 50
Haida Gwaii / Queen Charlotte**

OFFICE OF THE
CHIEF EXECUTIVE OFFICER
P.O. BOX 69
QUEEN CHARLOTTE CITY
B.C. V0T 1S0
TEL: 250 559-8471
FAX: 250 559-8849

FINANCE VOUCHER

REGULAR BOARD MEETING

BOARD MEETING:

MAY 31, 2011

AGENDA ITEM:

Finance Voucher APRIL 30, 2011

The list of accounts payable is attached for your information. The following is a summary of accounts.

A/P Cheques Computer Generated	APRIL 30, 2011	\$210,685.29	
ePayments	APRIL 30, 2011	\$104,875.56	
TOTAL Accounts Payable..... APRIL 30, 2011			\$315,560.85
Teachers	15-Apr	\$92,875.00	
AO/Exempt	15-Apr	\$24,860.00	
Teachers	29-Apr	\$101,500.77	
AO/Exempt	29-Apr	\$32,355.48	\$251,591.25
CUPE	26-Mar	\$37,608.15	
Casuals	26-Mar	\$7,837.04	
TOC's	26-Mar	\$2,510.54	
CUPE	09-Apr	\$51,327.56	
Casuals	09-Apr	\$10,533.46	
TOC's	09-Apr	\$6,783.29	
CUPE	23-Apr	\$55,046.54	
Casuals	23-Apr	\$12,124.95	
TOC's	23-Apr	\$5,955.52	
			\$189,727.05
TOTAL Payroll..... APRIL 30, 2011			\$441,318.30
TOTAL A/P and Payroll			<u>\$756,879.15</u>

RECOMMENDATION:

1. THAT the Board of School Trustees receive for information Accounts Payable and Payroll totaling **\$756,879.15** for the month of APRIL

MEMORANDUM

**SCHOOL
DISTRICT NO. 50
Haida Gwaii**

TO Ken Campbell
Secretary-Treasurer

FROM Moira Dubasov
Accountant

SUBJECT: Teachers Payroll for..... **APRIL**

DATE 18-May-11

Period Ending	Pay Period	Payroll Group	Net Amount
15-Apr	PP#1-4 Adv	Teachers	\$ 92,875.00
15-Apr	PP#1-4 Adv	AO/Exempt	\$ 24,860.00
29-Apr	PP #1-4	Teachers	\$ 101,500.77
29-Apr	PP #1-4	AO/Exempt	\$ 32,355.48
Total Net Pay			\$251,591.25

MEMORANDUM

SCHOOL
DISTRICT NO. 50
Haida Gwaii

TO **Ken Campbell**
Secretary-Treasurer

FROM **Maira Dubasov**
Accountant

SUBJECT: **Non-Teachers Payroll for... APRIL**

DATE 18-May-11

Period Ending	Pay Period	Payroll Group	Net Amount
26-Mar	PP #2-7	CUPE	\$ 37,608.15
26-Mar	PP #2-7	Casuals	\$ 7,837.04
26-Mar	PP #2-7	TOC's	\$ 2,510.54
09-Apr	PP #2-8	CUPE	\$ 51,327.56
09-Apr	PP #2-8	Casuals	\$ 10,533.46
09-Apr	PP #2-8	TOC's	\$ 6,783.29
23-Apr	PP #2-9	CUPE	\$ 55,046.54
23-Apr	PP #2-9	Casuals	\$ 12,124.95
23-Apr	PP #2-9	TOC's	\$ 5,955.52
Total Net Pay			\$ 189,727.05

SCHOOL DISTRICT NO. 50
CHEQUE REGISTER AS OF APRIL 30, 2011

CHEQUE NUMBER	DATE	SUPLIER	AMOUNT
52220	04/06/2011	BC Rugby	\$750.00
52221	04/06/2011	BC Teachers' Federation	\$12,085.12
52222	04/06/2011	BCASBO	\$492.80
52223	04/06/2011	BCPSEA	\$1,651.91
52224	04/06/2011	Amber Bellis	\$187.50
52225	04/06/2011	City Centre Stores LTD.	\$80.37
52226	04/06/2011	Delmas Co-Operative	\$464.90
52227	04/06/2011	First Aid Direct	\$459.79
52228	04/06/2011	Full Moon Photo	\$414.40
52229	04/06/2011	George M. Dawson P.A.C	\$350.00
52230	04/06/2011	Gore Creek Tech	\$224.20
52231	04/06/2011	Great West Life	\$1,149.17
52232	04/06/2011	Industrial Alliance Pacific	\$15.66
52233	04/06/2011	London Life Insurance Company	\$2,552.36
52234	04/06/2011	Made With Love Craft Supplies	\$22.74
52235	04/06/2011	Minister Of Finance	\$115.14
52236	04/06/2011	Morneau Sobeco Inc., IN Trust	\$1,656.77
52237	04/06/2011	Pacific Blue Cross	\$12,381.99
52238	04/06/2011	Pacific Health Care Supply	\$203.22
52239	04/06/2011	Pitney Bowes Global Credit Ser	\$72.85
52240	04/06/2011	Prussin Music Inc.	\$475.60
52241	04/06/2011	Queen B's Cafe	\$252.00
52242	04/06/2011	SUPREME OFFICE PRODUCTS	\$16.91
52243	04/06/2011	Xerox Canada Inc.	\$2,789.70
52244	04/06/2011	Axa Assurances Inc.	\$70.50
52245	04/06/2011	George M Dawson Principal IN T	\$500.00
52246	04/07/2011	Wayne Wilson	\$713.50
52247	04/14/2011	Aaron-Mark Services	\$2,637.67
52248	04/14/2011	All Things Stationary	\$60.45
52249	04/14/2011	BC Hydro & Power Authority	\$11,320.54
52250	04/14/2011	BC School Trustees Association	\$150.00
52251	04/14/2011	Amber Bellis	\$75.00
52252	04/14/2011	Big Red Enterprises LTD.	\$1,787.12
52253	04/14/2011	Delmas Co-Operative	\$1,720.79
52254	04/14/2011	Graydon Security Systems	\$301.86
52255	04/14/2011	Koffman Kalef	\$8,444.47
52256	04/14/2011	Kelsey Kricheldorf	\$100.00
52257	04/14/2011	Pco Services Inc.	\$284.48
52258	04/14/2011	Phil's Backhoe Service	\$180.00
52259	04/14/2011	Pitney Bowes Global Credit Ser	\$154.77
52260	04/14/2011	Pebt, IN Trust	\$10,197.78
52261	04/14/2011	Purolator Courier LTD.	\$80.14
52262	04/14/2011	Wendy Riley	\$150.00

SCHOOL DISTRICT NO. 50
CHEQUE REGISTER AS OF APRIL 30, 2011

CHEQUE NUMBER	DATE	SUPLIER	AMOUNT
52263	04/14/2011	Rootham Services Group Incl	\$352.80
52264	04/14/2011	Sandspit Services (Taxi)	\$868.00
52265	04/14/2011	Gladys Vandal	\$200.00
52266	04/14/2011	Westpoint Automotive	\$68.51
52267	04/14/2011	Xerox Canada Inc.	\$2,389.03
52268	04/14/2011	George M Dawson Principal IN T	\$350.00
52269	04/14/2011	Petty Cash	\$372.84
52270	04/14/2011	Air Liquide Canada Inc.	\$73.30
52271	04/14/2011	Delmas Co-Operative	\$2,135.50
52272	04/14/2011	Michael Fladmark	\$108.75
52273	04/14/2011	Anna Larose	\$140.00
52274	04/14/2011	Northern Health Authority	\$3,200.00
52275	04/21/2011	Wayne Wilson	\$249.05
52276	04/28/2011	Aaron-Mark Services	\$340.95
52277	04/28/2011	Acrodex Inc.	\$1,753.02
52278	04/28/2011	All Canadian Emblem Corporatio	\$96.52
52279	04/28/2011	Artstarts IN Schools	\$12,792.00
52280	04/28/2011	BC Original Minds Association	\$60.00
52281	04/28/2011	Amber Bellis	\$100.00
52282	04/28/2011	Canadian Freightways Limited	\$174.20
52283	04/28/2011	Canadian Tire #486	\$452.57
52284	04/28/2011	Cartridge Solutions	\$152.03
52285	04/28/2011	Charlotte Island Tires LTD.	\$604.53
52286	04/28/2011	Cheneliere Education Inc.	\$855.49
52287	04/28/2011	Delmas Co-Operative	\$1,050.66
52288	04/28/2011	Driftech Mechanical Services	\$404.28
52289	04/28/2011	E.B. Horsman & Son	\$123.42
52290	04/28/2011	Editions DE L'envolee	\$554.50
52291	04/28/2011	Yvette Marie Emerson	\$482.00
52292	04/28/2011	Esc Automation Inc.	\$2,688.00
52293	04/28/2011	Family Services Of Greater Van	\$5,390.44
52294	04/28/2011	FirstCanada ULC	\$36,179.36
52295	04/28/2011	Full Moon Photo	\$459.20
52296	04/28/2011	Greenbarn Potters Supply LTD.	\$637.25
52297	04/28/2011	Nancy Hett	\$50.00
52298	04/28/2011	Hope Foundation	\$1,069.20
52299	04/28/2011	Island Blue Print Co. LTD.	\$97.35
52300	04/28/2011	Jags Beanstalk	\$48.00
52301	04/28/2011	Kimco Controls LTD.	\$431.89
52302	04/28/2011	Kites IN The Classroom	\$170.24
52303	04/28/2011	Kelsey Kricheldorf	\$127.15
52304	04/28/2011	Maxwell Media Products	\$249.85
52305	04/28/2011	Minister Of Finance	\$362.00

SCHOOL DISTRICT NO. 50
CHEQUE REGISTER AS OF APRIL 30, 2011

CHEQUE NUMBER	DATE	SUPLIER	AMOUNT
52306	04/28/2011	Mount Moresby Adventure Camp	\$12,500.00
52307	04/28/2011	North Pacific Seaplanes LTD.	\$101.66
52308	04/28/2011	Observer Publishing CO LTD.	\$290.08
52309	04/28/2011	Pitney Bowes Global Credit Ser	\$581.55
52310	04/28/2011	Prussin Music Inc.	\$281.72
52311	04/28/2011	QCI Disposal Services	\$346.98
52312	04/28/2011	School Specialty Canada	\$826.51
52313	04/28/2011	Leanne Seifert	\$400.00
52314	04/28/2011	Spectrum Educational Supplies	\$1,321.71
52315	04/28/2011	Super Valu Store No. 43	\$291.49
52316	04/28/2011	Tlc Automotive Services LTD.	\$117.83
52317	04/28/2011	Roberta Wagenstein	\$180.53
52318	04/28/2011	Westkey Graphic Communication	\$226.24
52319	04/28/2011	Xerox Canada Inc.	\$1,827.13
52320	04/28/2011	Kyle Yovanovich	\$216.00
52321	04/28/2011	Zep Sales & Services of Canada	\$2,816.54
52322	04/28/2011	Canadian Western Trust	\$5,095.00
52323	04/28/2011	Lindsay Eckersley	\$120.00
52324	04/28/2011	George M Dawson - Petty Cash	\$418.96
52325	04/28/2011	Petty Cash -Port Clements Scho	\$423.01
52326	04/28/2011	Shelley Sansome	\$1,044.30
52327	04/29/2011	Old Massett Village Council	\$25,000.00
TOTAL			\$210,685.29

SCHOOL DISTRICT NO. 50
eREGISTER AS OF APRIL 30, 2011

DATE	SUPPLIER	NUMBER	AMOUNT	
04/06/2011	Atwell Family Foods	2789	\$358.85	5683
04/06/2011	BC Principals & Vice Principals'	2790	\$691.25	5683
04/06/2011	CUPE - Local 2020	2791	\$2,644.14	5683
04/06/2011	Haida Gwaii Teachers' Association	2792	\$2,201.28	5683
04/06/2011	Haida Gwaii PVPA Association	2793	\$294.71	5683
04/06/2011	Masset Haida Television Society	2794	\$394.00	5683
04/06/2011	Lucy Neville	2795	\$110.12	5683
04/06/2011	North Coast Supply Co. LTD.	2796	\$98.51	5683
04/06/2011	Officeworks Plus	2797	\$39.98	5683
04/06/2011	Scholastic Book Club	2798	\$503.97	5683
04/06/2011	Smart Apple Media	2799	\$372.83	5683
04/06/2011	Administrative Officers Pro D	2800	\$1,640.00	5683
04/06/2011	Agnes L Mathers Principal's	2801	\$458.39	5683
04/06/2011	Melanie Baerg	2802	\$94.08	5683
04/06/2011	Catherine Baran	2803	\$147.33	5683
04/06/2011	Margit Des Lauriers	2804	\$65.41	5683
04/06/2011	Cara Johnson	2806	\$579.88	5683
04/06/2011	Joint Professional Development	2807	\$3,174.50	5683
04/06/2011	Sheila Karrow	2808	\$295.92	5683
04/06/2011	Alison G McDonald	2809	\$266.50	5683
04/06/2011	Port Clements School Principal	2810	\$338.23	5683
04/06/2011	Queen Charlotte School Principals	2811	\$600.00	5683
04/07/2011	Sharon Matthews	2812	\$1,737.00	5687
04/07/2011	Angus W.R. Wilson	2813	\$966.19	5687
04/11/2011	Sheila Wigmore	2814	\$500.00	5689
04/11/2011	Warren Wesley	2815	\$244.50	5693
04/14/2011	Apple Canada Inc. C3120	2816	\$1,408.96	5701
04/14/2011	Atwell Family Foods	2817	\$516.68	5701
04/14/2011	Eagle Transit LTD.	2818	\$553.00	5701
04/14/2011	Steven Goffic	2819	\$2,058.56	5701
04/14/2011	Grand & Toy	2820	\$354.03	5701
04/14/2011	Joanne Hager	2821	\$100.00	5701
04/14/2011	Ben Harris	2822	\$90.00	5701
04/14/2011	Alan Lore	2823	\$30.00	5701
04/14/2011	Lucy Neville	2824	\$1,212.00	5701
04/14/2011	North Coast Supply Co. LTD.	2825	\$238.43	5701
04/14/2011	Officeworks Plus	2826	\$151.48	5701
04/14/2011	Port Air Cargo	2827	\$212.80	5701
04/14/2011	Sportfactor Inc.	2828	\$339.19	5701
04/14/2011	Agnes L Mathers Principal's	2829	\$181.35	5701
04/14/2011	Dennis S. Baran	2830	\$384.94	5701
04/14/2011	Maureen Benoit	2831	\$45.18	5701
04/14/2011	Tawni-Marie Davidson	2832	\$238.54	5701
04/14/2011	Daniel Schulbeck	2833	\$40.13	5701
04/14/2011	Lisa Ann Waring	2834	\$119.25	5701
04/14/2011	Colleen Williams	2835	\$114.14	5701
04/14/2011	Annette Wilson	2836	\$52.50	5701

SCHOOL DISTRICT NO. 50
eREGISTER AS OF APRIL 30, 2011

DATE	SUPPLIER	NUMBER	AMOUNT	
04/14/2011	Vanessa Cobbs	2837	\$90.00	5702
04/14/2011	Agnes L Mathers Principal's	2838	\$50.00	5702
04/14/2011	Dennis S. Baran	2839	\$220.55	5702
04/14/2011	Donna M Hodgson	2840	\$140.00	5702
04/14/2011	Vicki D. Ives	2841	\$52.18	5702
04/14/2011	Lorrie Joron	2842	\$157.19	5702
04/14/2011	Cheryl L. Mackenzie	2843	\$113.00	5702
04/15/2011	Michael Gaffney	2805	\$1,176.42	5683
04/20/2011	Telus Communications (Bc) Inc.	2844	\$4,392.65	5705
04/20/2011	Theresa Cooper	2845	\$367.50	5705
04/20/2011	Christine Martynuik	2846	\$1,913.29	5705
04/28/2011	Apple Canada Inc. C3120	2847	\$1,159.88	5713
04/28/2011	Atwell Family Foods	2848	\$725.36	5713
04/28/2011	Coastal Propane Inc.	2849	\$35,344.82	5713
04/28/2011	Steven Goffic	2850	\$3,246.10	5713
04/28/2011	Grand & Toy	2851	\$145.01	5713
04/28/2011	Joanne Hager	2852	\$50.00	5713
04/28/2011	Ben Harris	2853	\$30.00	5713
04/28/2011	Alan Lore	2854	\$30.00	5713
04/28/2011	Lucy Neville	2855	\$1,050.00	5713
04/28/2011	North Arms Transportation LTD.	2856	\$13,155.68	5713
04/28/2011	Officeworks Plus	2857	\$43.23	5713
04/28/2011	Points West Audio Visual	2858	\$131.66	5713
04/28/2011	Skeena Fuels LTD.	2859	\$146.33	5713
04/28/2011	Sun Life Of Canada	2860	\$745.08	5713
04/28/2011	Telus	2861	\$263.45	5713
04/28/2011	Telus Communications (Bc) Inc.	2862	\$30.65	5713
04/28/2011	Maureen Benoit	2863	\$130.42	5713
04/28/2011	Ryan Brown	2864	\$135.00	5713
04/28/2011	Ken Campbell	2865	\$894.78	5713
04/28/2011	Elizabeth A. Condrotte	2866	\$1,646.79	5713
04/28/2011	Theresa Cooper	2867	\$547.50	5713
04/28/2011	Freda P. Davis	2868	\$212.50	5713
04/28/2011	Marylynn A. Hunt	2869	\$90.00	5713
04/28/2011	Vicki D. Ives	2870	\$120.00	5713
04/28/2011	Cara Johnson	2871	\$145.72	5713
04/28/2011	Allison Mullen	2872	\$218.92	5713
04/28/2011	Port Clements School Principal	2873	\$200.00	5713
04/28/2011	Queen Charlotte School Principals	2874	\$400.00	5713
04/28/2011	Leighann Rodger	2875	\$57.00	5713
04/28/2011	Robert Vogstad	2876	\$66.00	5713
04/28/2011	Lisa Ann Waring	2877	\$102.00	5713
04/28/2011	Colleen Williams	2878	\$279.65	5713

SCHOOL DISTRICT NO. 50
eREGISTER AS OF APRIL 30, 2011

DATE	SUPPLIER	NUMBER	AMOUNT	
04/28/2011	Angus W.R. Wilson	2879	\$77.47	5713
04/28/2011	Joanne Yovanovich	2880	\$866.25	5713
04/29/2011	Blackwater Excavation & Landscapin	2881	\$2,536.80	5715
04/29/2011	Northern Shores Lodging & Catering	2882	\$3,920.00	5715
TOTAL			\$104,875.56	



**Board of Education
School District No.50
(Haida Gwaii)**

ACTION SHEET

TO: The Board of Education

FROM: Ken Campbell, Secretary Treasurer

DATE: May 25, 2011

SUBJECT: Preliminary Budget 2011/2012

BACKGROUND

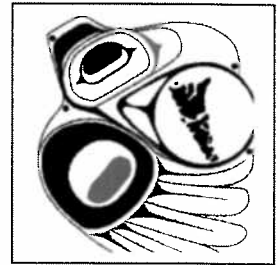
Whereas the School District made public Budget presentations at two locations in the District regarding the 2011/2012 Budget in the month of April.

Whereas the Board considered public input from community members.

Whereas the Ministry of Education, in accordance with the School Act, requires that a balance budget be approved by June 30, 2011 and submitted to the Minister.

RECOMMENDATION

It is recommended that the Board of Education of School District No. 50 (Haida Gwaii) pass second reading for the Annual Budget bylaw for 2011/12 in the amount of 10,284,108.



PROTOCOL AGREEMENT

BETWEEN

HAIDA CHILD AND FAMILY SERVICES SOCIETY

AND

SCHOOL DISTRICT 50, HAIDA GWAII

1. PURPOSE:

The purpose of this agreement is to clarify the working relationship between School District 50 and Haida Child and Family Services Society (HCFSS). The intent of this protocol is to:

- Establish communication guidelines between HCFSS staff and school district personnel on Haida Gwaii.
- Enhance collaborative work practices
- Serve as an adjunct to the *BC Handbook for Action on Child Abuse and Neglect* (MCFD 2007)

2. BACKGROUND:

Haida Child and Family Services Society has been created by the two member bands of the Haida Nation (Old Massett and Skidegate); the Council of the Haida Nation (CHN) and the Council of Hereditary Chiefs to provide child and family services to its' members. HCFSS works collaboratively with the member bands to deal with child welfare issues that may arise on reserve. The long-term plan is to provide a full range of child welfare services, including delegated child protection to all of Haida Gwaii.

3. LEGISLATION GUIDING THIS PROTOCOL:

Federal Statutes

- *Constitution and Charter of Rights*
- *Youth Criminal Justice Act*
- *Indian Act*

Provincial Statutes

- *Child Family and Community Services Act (CF&CS Act)*
- *Freedom of Information and Protection of Privacy Act*
- *Infants Act*
- *School Act*

4. ROLE OF HAIDA CHILD AND FAMILY SERVICES

HCFSS social workers have C3 Delegation that includes the following services as defined by the Child, Family and Community Services Act.

- Voluntary support services for Families (counseling, parenting groups, grief and loss groups, high risk youth groups, respite care, etc.)

- Voluntary Care Agreements (bringing children and youth into care through a voluntary agreement with their family)
- Special Needs Agreement (bringing children and youth who have special needs into care through a voluntary agreement with their family)
- Family Group Counseling Services
- Residential Resource Development (foster homes and group homes)

5. **ROLE OF SCHOOL DISTRICT PERSONNEL:**

- School District personnel may refer Haida children and their families to HCFSS for the above mentioned support services.
- The School District will work collaboratively with HCFSS in planning and providing programs that are in the best interests of Haida children.
- The School District is to share information regarding Haida children to a delegated social worker if requested. (See information sharing)

6. **REPORTS OF SUSPECTED CHILD ABUSE AND NEGLECT:**

If School District staff have reason to believe that a child has been or is likely to be physically harmed, sexually abused, or needs protection, they are to report their concerns to the **Queen Charlotte Ministry of Children and Family Development office**.

Phone: (250) 559-4403, or After-hours 310-1234.

Note: At this time, Haida Child and Family Services Society does not have the authority to receive, assess or investigate child protection reports.

7. **INFORMATION SHARING:**

The parties may disclose information to one another consistent with the legislation that guides their mandated authority.

Information between the schools and HCFSS may be shared for the delivery of coordinated and integrated services through the following processes:

- One on one contact – the social worker and the school staff may share information on a case by case basis
- Case conferences – the social worker and the school staff may share information through case conferences
- Comprehensive Plans of Care – the social worker may request school staff who are an integral part of a child's life to attend a comprehensive plan of care meeting
- Written Reports – the social worker and school staff may exchange written reports regarding the child or youth
- Workshops – both agencies may provide workshops to inform the other of available services and programs. This could include HCFSS staff availability to speak with school district staff on Professional Development days to update services and programs offered by the agency.

Haida Child and Family Services Social Workers will provide information to the school regarding a child when the child:

- Is receiving Voluntary or Special Needs Services and is residing in a Family Care Home (foster home)
- Is receiving services and the service provider is required to attend the school, or to transport the child to and from school
- Is participating in an agency service that impacts the child's attendance during the school day.
- Is experiencing significant events in their lives that may affect their school performance.
- Previous school history
- Relevant information regarding the safety and well being of the child
- All information that impacts the child's ability to learn and participate in school activities
- All critical medical and health information
- Names of persons who may not have access to the child

8. INTERVIEWING STUDENTS IN THE SCHOOL

Both parties agree that a delegated social worker has the right to privately meet with and interview students in the school. When a social worker intends to interview a student in the school, she/he will notify the principal or vice principal of her/his intentions prior to the interview.

9. DISPUTE RESOLUTION:

Any complaint regarding non-compliance to this protocol will be resolved as follows:

- i. Initially, efforts to resolve the matter must be made by the front line social worker and the individual school staff person.
- ii. Involvement of HCFSS executive director and school principal is required when resolution is not obtained at step 1.
- iii. If resolution is still not achieved, then a formal written complaint will be provided to the HCFSS Executive Director and the Superintendent of Schools for resolution.

10. REVIEW OF PROTOCOL:

It is agreed that both parties will review this protocol annually from the date of signature.

11. SIGNATORIES:

SIGNED THIS _____ DAY OF _____, 2011

AT _____

**HAIDA CHILD AND FAMILY
SERVICES SOCIETY**

**SCHOOL DISTRICT 50,
HAIDA GWAIH**

Executive Director

Superintendent



THE BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50 (HAIDA GWAI)

FIELD TRIP REPORT

To: Board of Education

From: Angus Wilson, Superintendent of Schools

Date: May 25, 2011

Re: Field Trip Report

School	Description	Date
Queen Charlotte Secondary	Canoe Journey	June 15, 2011
Tahayghen Elementary	Forest Stewardship Outdoor Ed.	May 30 – June 3, 2011
George M. Dawson Secondary	Field School Day	June 1, 2011
SK'aadgaa Naay Elementary	Kindergarten Water Safety	May 29 – June 1, 2011
SK'aadgaa Naay Elementary	Grade 7 Grad Trip	June 9 – 16, 2011



FIELD TRIP APPLICATION

Please complete this application and forward to the Superintendent of Schools (a copy will be returned to you as confirmation)	
Sponsor Teacher: JENNIFER JURY	School: QCSS
Name of Field Trip (name of event, program / team, etc): CANOE JOURNEY	Dates of Field Trip: WED. JUNE 15, 2011
Number of Students Participating: 9	Number of Chaperones: 3
Names of Teachers Involved: JENNIFER JURY, ROBERT VOGSTAD	

Objectives of Field Trip (curriculum relatedness): CULMINATING ACTIVITY - CANOE JOURNEY PROGRAM - THIS ACTIVITY PROVIDES THE OPPORTUNITY TO PRACTICE THE SKILLS LEARNED OVER THE SESSIONS OF THE PROGRAM
--

Names of Participating Students:	
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]

Names of Chaperones:	
JENNIFER JURY	ANDREW HANS
ROBERT VOGSTAD	
JANE RIGG	

Accommodations:

Travel Plans:
TRAVEL BY VAN (CENTRE STAFF VEHICLES) 12:00
LEAVE FOR 12:30
LEAVE BUS STOP 12:45

Safety Precautions:
 ALL PARTICIPANTS WILL WEAR APPROPRIATE PFD'S.
 - COAST GUARD WILL BE PRESENT.

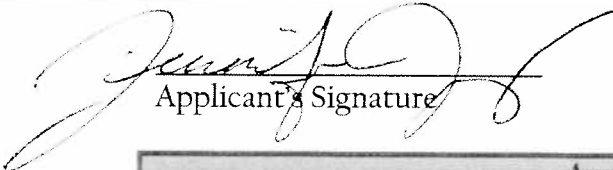
Communication Plan:
 'HIGH RISK' FORMS SENT TO FAMILIES AND WILL BE ON FILE
 - JANEY RIGG WILL BE ONSHORE
 - COAST GUARD AND ALL NECESSARY COMMUNICATION DEVICES WILL BE PRESENT -

Estimate of Expenses		Estimate of Income	
Transportation Costs		Fundraising	
Substitute Costs		Direct Cost to Students	
Accommodation		School Funds	
Food		Other	
Other		Other	
Estimated Total Cost		Estimated Total Income	
Total Funds Raised to Date			

ALL EXPENSES COVERED THROUGH CANOE JOURNEY BUDGET.

Itinerary for Each Day	
Date:	Itinerary:

Additional Information:


 Applicant's Signature

May 18, 2011.
 Date


 Principal's Approval

Approval or Confirmation

 Superintendent of Schools

 Date



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50
(HAIDA GWAI/QUEEN CHARLOTTE)**

FIELD TRIP APPLICATION

Please complete this application and forward to the Superintendent of Schools (a copy will be returned to you as confirmation)	
Sponsor Teacher: <i>PETER REYNOLDS</i>	School: <i>TAHAYGHEN</i>
Name of Field Trip (name of event, program / team, etc): <i>Forest Stewardship Outdoor Educ.</i>	Dates of Field Trip: <i>June 30 - June 3, 2011</i>
Number of Students Participating: <i>15</i>	Number of Chaperones: <i>3</i>
Names of Teachers Involved: <i>LARRA HOLMES-SALTZMAN + PETER REYNOLDS</i>	

Objectives of Field Trip (curriculum relatedness):
<i>Physical Activity (minimum 30 minutes daily)</i>
<i>Local knowledge of habitat on Haida Gwaii</i>
<i>Social responsibility skills (cooperation, sharing, peer support)</i>

Names of Participating Students:	
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]

Names of Chaperones:	
<i>Peter Reynolds</i>	
<i>Pamela Ewasiwak</i>	
<i>Trevor Shields</i>	

Accommodations:
<i>Monat Moresby Adventure Camp</i>

Travel Plans:
<i>Andrew Menileer will drive students directly to camp in his van (ferry to Alliford Bay) ... luggage in his van's trailer</i>
<i>Pamela Ewasiwak will drive 3 students in her car</i>

Safety Precautions.	
Parent meeting explaining risks	Emergency vehicle at camp
Staff at camp fully trained in first aid	Volunteer driver form completed
Medical info with sponsor teacher	

Communication Plan:
Through satellite phone if out of range
Phone service at camp

Estimate of Expenses		Estimate of Income	
Transportation Costs	1684.00	Fundraising	n/a
Substitute Costs	1468.62	Direct Cost to Students	n/a
Accommodation		School Funds	
Food		Other	2500 (SD50)
Other		Other	
Estimated Total Cost	3152	Estimated Total Income	
Total Funds Raised to Date			

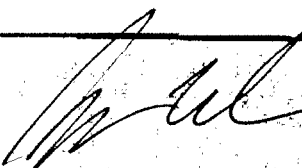
Itinerary for Each Day	
Date:	Itinerary:
May 30	Leave School 11am ferry at Sandspit, Camp activities, orientation
May 31	Camp activities
June 1	Camp activities
June 2	Camp activities
June 3	Camp activities, Return to Skidegate 1:30 ferry Return to Tahayghen

Additional Information:


 Applicant's Signature

April 26, 2011
 Date


 Principal's Approval

	Approval or Confirmation
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BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50
(HAIDA GWAI/QUEEN CHARLOTTE)

Policy 3500-3

FIELD TRIP APPLICATION

Please complete this application and forward to the Superintendent of Schools (a copy will be returned to you as confirmation)	
Sponsor Teacher: Lorrie Joron	School: George Mercer Dawson Secondary
Name of Field Trip: Field School Day	Dates of Field Trip: June 01, 2011
Number of Students Participating: 80-100	Number of Chaperones: 20-24 (all staff + Volunteers)
Names of Teachers Involved: (all Staff- Teachers, CUPE & Principal involved) W. McIntyre, Z. Sikora, P. Cagna, L. Joron, A. Turner, K. Madore, D. Schulbeck, D. McLean, D. Seifert, A. Mol, C. Williams, M. York	

Objectives of Field Trip (curriculum relatedness): To provide students with hands-on culturally responsive curriculum in a relevant environment in consultation and collaboration with local knowledge-keepers.
--

Names of Participating Students:	
• All students - see attached list	

Names of Chaperones:	Sharon Jeffrey - biologist
• All Staff	Roberta Kennedy - story teller
Karen Church - Volunteer	
Barney Edgars - Volunteer	

Accommodations:
N/A

Travel Plans:
Students & Staff will ride by boat over to Yaan Historical Village site for a day Trip.

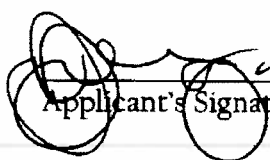
Safety Precautions:
 All boats will meet the boating safety requirements (ie lifejackets, flares, first aid kit)
 Staff with Level I first aid will be on site; staff will be able to communicate via walkie talkies & cell phone service.
 Each station - with students will have communication capability.

Communication Plan:
 Staff will be able to communicate via walkie talkies & cell phone service.
 Each station - with students will have communication capability.

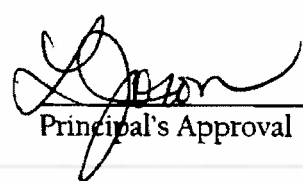
Estimate of Expenses		Estimate of Income	
Transportation Costs	500.00	Fundraising - sogo active	250.00
Substitute Costs	0	School operating Budget	300.00
Supplies	300.00	School Funds	250.00
Food	300 (GT)	Role Model Program	500.00
Other - Honorariums	1000.00	Gwaii Trust application	500.00
Estimated Total Cost:	1800.00	Estimated Total Income	1800.00

Itinerary for Each Day	
Date:	Itinerary:
June 01, 2011	<ul style="list-style-type: none"> See attached day activity summary

Additional Information:


 Applicant's Signature

May 9/11
 Date


 Principal's Approval

Approval or Confirmation

Superintendent of Schools _____ Date _____

Field School 2011 - Culturally Responsive Education in the Field

Prime Objective: To provide students with hands-on culturally responsive curriculum in a relevant environment in consultation and collaboration with local knowledge-keepers.

Encourage working in the **Collaborative**; encouraging sharing and teamwork, the power of cooperation and the connecting importance of community. **Outdoors based**; providing contact and connection with nature and developing a learner's sense of place. **Transdisciplinary**; emphasizing the importance of relationships, increasing appreciation and understanding for our interconnected and interdependent world. **Experiential**; seeking out authentic, first hand, direct experience which engages the learner on physical, intellectual, emotional, and spiritual levels. **Holistic**; acknowledging that learning happens in a variety of ways.

Focus priorities: culture, science, food, recreation

Overview: To move the entire school out on to the land. We wish to provide students with rich experiences that are relevant to life here in the local community by teaming them up in small groups with local resource people. We will provide a variety of workshop/excursion style field classes with an overall theme of cultural relevance for Haida Gwaii. Students may choose day-long or half-day workshops. All students and staff are expected to participate in a pre-trip awareness workshop.

Pre-trip Awareness Workshop:

Facilitator: Yaan Village (St'Langng Xaadee) Clan Representative & Principal

Topic: Orientation to Visiting an Historic Site

Overview: 45 minutes to 1.5 hour sessions in the week prior to the actual field school day on June 1, 2011. Students will be led through the expectations for visiting historical sites in general- similar to what is required for visiting Gwaii Haanaas and for the specific site of Yaan. Only students completing the orientation will be allowed to attend the field school day but there is an expectation that the orientation is mandatory just the same.

The Workshops:

It is our intention to use as many local resource people as possible we will be encouraging workshop presenters to include something students can take-away with them (for example: a small bag of seaweed, photographs, map of site) At least one staff member will be present at each workshop to ensure student safety and compliance with behavioural and learning expectations. Students will be in groups of no more than 12 (80-100 students in total attending).

Possible workshops (to be finalized):

1. Full day or two half day kayak trips from Masset to Yaan and return. Lunch with the group at the longhouse.
2. Two half day archaeological walks through the site with resources (Karen Church and Barney Edgars have already volunteered to organize this)
3. Tide-dependant and permission-dependant: collection of dulce seaweed.
4. Traditional food prep of salmon for serving at lunch.
5. Science of succession: biology lessons on how plants reclaim areas of previous human habitation.
6. Plant identification workshop
7. Fisheries: how commercial fisheries works- demo on local boats
8. Traditional story-telling in the long house.
9. Marine Biology

Post-trip Evaluation/Lessons:

All students and staff will complete a Field School Day evaluation form afterwards. Teachers are also encouraged to integrate the day into a unit where there are preparatory and post-trip lessons to encourage greater depth to the learning of the day.



Kindergarten Water Safety/Kayak Ride Program

Dear Parents/Caregivers:

The Water Safety/Kayak ride program will be offered again this year in the class. The program begins with water safety instruction and kayak safety lessons in the classroom and is followed by a short ride in a kayak at the beach in Skidegate after school. Your child will be pulled in a kayak close to shore for a few minutes to experience a kayak ride. The kayak ride is optional and requires you to drive your child to the beach at a designated time.

Living on these islands, we are surrounded by water and our goal is to give your child a positive and safe experience where they will develop a healthy respect for the sea. We hope your child is able to participate, since the kayak rides have been very popular in previous years.

The following is more detailed information. If you have more questions, there will be a parent informational meeting tomorrow, Wednesday, May 11th at 5:00, in the classroom. Please feel free to attend the meeting, see a video from a previous year and ask questions.

In the classroom, the following will be covered:

1. Safety in/around water (never play alone near water, no "silly" business in/around boats/docks)
2. Life jackets: how to put them on/proper fit
3. Brief history of the kayak (invented by the Inuit)
4. Will I fall out? What happens if a kayak flips (more info. Below)
5. How to get in/out of a kayak (a kayak will be brought into the class)

Commonly asked questions:

1. Will my child's kayak flip? It is highly unlikely. I never had a kayak flip while being towed. I have been doing this program for 9 years. If a kayak flips, the child will fall out sideways because their body is not heavy enough to flip completely over. **We DO NOT wear spray skirts** (the covering that encloses the kayak cockpit). The students will be wearing life jackets at all times.
2. How can you see my child if you are towing them? I wear a specially designed towrope that enables me to turn around as I paddle. The river kayak that I use is very maneuverable, allowing me to get around quickly. The students will also be in river kayaks, not sea kayaks. River kayaks are smaller than sea kayaks; they are more 'child-sized.' I pull two kayaks at a time.
3. How long will each ride take? Each ride will take about 10 minutes.

4. How far from shore will you be? We will be in water about 2-3 feet deep. This puts us about 1 to 3 metres from shore.
5. Can I walk along shore with you? Yes, we kayak along the shoreline. It's a great chance to take photos.
6. Will my child feel nervous? Perhaps. Our main objectives are to teach a healthy respect for the water and to have fun. It is our goal for the students to have a positive experience.
7. Do I have a choice of times when my child can go? Yes, there will be two afternoon sessions: **Wednesday, May 25th** and **Wednesday, June 1st**. Your child will be scheduled between 4:00 and 6:00 pm. Please submit the time/day preference below.
8. Will the kayak ride be postponed due to rainy/windy weather? Yes, the session will be postponed to another day. You will be contacted by telephone. We will not be kayaking if it is windy.

We hope this answers your questions and we hope to see you at the orientation meeting.

Hawaa,

C. Baran/S. Karrow

Name: _____

Preferred day: (please circle) Wednesday, June 25th or Wednesday, May 1st

Preferred time: please indicate any time between 4:00pm and 5:45 _____



BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50
(HAIDA GWAI/QUEEN CHARLOTTE)

Policy 3500-3

FIELD TRIP APPLICATION

Please complete this application and forward to the Superintendent of Schools
(a copy will be returned to you as confirmation)

Sponsor Teacher: Dave Wahl	School: SNES
Name of Field Trip (name of event, program / team, etc):	Dates of Field Trip: June 9-16
Number of Students Participating: 29	Number of Chaperones: 7
Names of Teachers Involved: Dave Wahl, Dan Burton	

Objectives of Field Trip (curriculum relatedness):

Names of Participating Students:

Names of Chaperones:

Accommodations:

Travel Plans:

Safety Precautions:


Communication Plan:

Estimate of Expenses		Estimate of Income	
Transportation Costs		Fundraising	
Substitute Costs		Direct Cost to Students	
Accommodation		School Funds	
Food		Other	
Other		Other	
Estimated Total Cost:		Estimated Total Income	

Itinerary for Each Day

Date:	Itinerary:

Additional Information:


Applicant's Signature

May 16/11
Date


Principal's Approval

Approval or Confirmation

Superintendent of Schools _____ Date _____

Objectives of Field Trip

We have received funding from British Columbia Capital Connections to visit Victoria for a tour of the Legislature. Our Grade 7 students have already met Gary Coons and have started to develop opinions on local issues including: oil pipelines, ferry costs and the future of food on Haida Gwaii. This visit to the Legislature will help them understand how large-scale decisions are made in British Columbia.

Travelling by bus from Prince Rupert to Victoria will give the students a sense of the size and geographical diversity of the province. Visits to Seven Sisters Provincial Park and Sooke Potholes Provincial Park will highlight the natural beauty of the province.

Meeting with the students from Prince Rupert's Friendship House for basketball and cultural sharing will be an excellent opportunity. For many of these students it will be their first chance to play basketball in the Russell Gamble gymnasium, home of the All-Native Championships.

We are trying to schedule a meeting with Roy Henry Vickers a famous artist who is related to several students in this class. He is an amazing speaker who is very interested in working with young people from Haida Gwaii.

Spending a night at Simon Fraser University in the student residences will provide students with an opportunity to see what life is like as a student. We will be touring the campus, visiting the recreational facilities and meeting with SFU athletes and coaches. We have one very talented singer in our class. We are hoping to find someone in the music department who is willing to hear her sing and provide her with feedback.

Our time in Victoria will give students the chance to learn about the history of our province. We will be visiting Chinatown, The Royal BC Museum and the art gallery.

Safety Precautions

- 4 – 1 Student to Chaperone Ratio
- Students will be taught district policies for trips (travelling in pairs etc.)
- Students will be in hotel rooms with chaperones or in adjoining rooms.
- Students will be given my cell phone number and taught strategies for reaching me in an emergency
- We will contact the mall where we will shop to learn about their safety plan and communication system.
- Students will be taught swimming safety and etiquette

Communication Plan

Parents will be given an hour-by-hour itinerary prior to the trip. We will not deviate from this plan unless there is an emergency. Parents will be able to contact me by phone or email throughout our trip.

Updated Itinerary – Sk'aadgaa Naay Elementary Grade 7 Trip

Thursday, June 9

- depart Skidegate via BC Ferries @ 11:00 pm

Friday, June 10

- Arrive in Prince Rupert @ 6:00 am
- Pick-up by Far West charter bus @ 7:00 am
- Travel to Terrace, stop for lunch
- Stop @ Seven Sisters Provincial Park – short 1 km hike
- Stop in Hazelton to meet with a Haida/Heiltsuk/Tsimshian artist Roy Henry Vickers
↳ not yet confirmed
- Arrive in Prince George – stay at PG Goldcap Hotel

Saturday, June 11

- Depart Prince George, travel to Burnaby
- Stay at Simon Fraser University – tour University facilities in evening

Sunday, June 12

- Travel to Victoria in morning
- Tour Chinatown
- Travel to Sooke to visit Sooke Potholes and China Beach
- Evening movie downtown Victoria
- Stay at Embassy Inn Victoria

Monday, June 13

- 9:30 am – tour of Legislature
- Lunch downtown
- Tour of Royal BC Museum
- Shopping downtown
- Evening walking tour of Inner Harbour
- Stay at Embassy Inn Victoria

Tuesday, June 14

- Ferry back to Lower Mainland
- Travel to Quesnel as quickly as possible
- Stay at Radisson Quesnel

Wednesday, June 15

- Travel back to Prince Rupert
- Evening sports games and cultural sharing with Prince Rupert Friendship House

Thursday

- 9:30 am ferry back to Skidegate

Grade 7 Trip to Victoria w/7 chaperones

Ferry Costs

Ferry Skidegate – Prince Rupert: June 9

Students: $\$16.00 \times 29 = \464.00 Adults: $\$32.00 \times 7 = \224.00

Ferry Prince Rupert – Skidegate: June 16

Students: $\$16.00 \times 29 = \464.00 Adults: $\$32.00 \times 7 = \224.00

Ferry Vancouver – Victoria

BC School Event: $36 \times \$7.25 = \261.00

Ferry Victoria – Vancouver

BC School Event: $33 \times \$7.25 = \261.00 **Total: \$1898.00**

Hotel Costs (Estimated)

- Prince George, June 10: $\$100.00 \times 10 \text{ rooms} = \1000.00 (Travelodge PG Goldcap \$80.00/night plus tax w/ free continental breakfast)
- Vancouver, June 11: $\$225.00 \times 5 \text{ townhouses} = \1125.00
- Driver Hotel Vancouver - \$150.00
- Victoria, June 12, 13: $\$110.00 \times 10 \text{ rooms} \times 2 \text{ nights} = \2200.00 (Embassy Inn Victoria \$96.50 per night w/ heated pool)
- Quesnel, June 14: $\$100.00 \times 10 \text{ rooms} = \1000.00 (Ramada Quesnel – pool, breakfast)
- Prince Rupert, June 15: $\$100.00 \times 9 \text{ rooms} = \900.00

Total: \$6375.00

Per Diem Costs

\$20.00 per person daily for 7 days

 $\$20.00 \times 36 \times 7$ **Total: \$5040.00**

Emergency Money

Total: \$1000.00

Bus Charter Costs

Total: \$8500.00 plus tax**= \$9975.00**

Grand Total: \$24288.00

Incoming Money

BC Capital Connections Grant

\$400.00 per student

\$400.00 x 29 = \$11 600.00

Money Raised by SNES students and staff as of April 21

\$6401.28

Soccer as of May 9 – \$1814.07

Gwaii Trust - \$2000.00

iPad Raffle - \$3100.00

Total - \$24915.35

Additional Money - \$627.35



**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 50
HAIDA GWAII**

**HAIDA EDUCATION COUNCIL
AGENDA**

DATE: Wednesday, May 18th, 2011
PLACE: Masset Board Office
TIME: 10:00 AM to 3:00 PM
Minutes:

HEC Members:

Sharon Matthews	James Cowpar
Danny Matthews	Tyler Crosby
Ron (Champ) Brown	Joanne Yovanovich
Florence Lockyer	Lisa Shoop
Leslie Bellis	Vicki Ives
Lorrie Joron	Evelyn von Almassy
Wayne Wilson	Billy Yovanovich
Angus Wilson	John T Jones
Darlene Hooper	Diane Brown

1. Welcome
 2. *What's Right with the World*
 3. Review of Feb Meeting
 4. HEC Composition
 5. Board Governance
 6. Enhancement Agreement
 - Do Haida Students Drive our EA?
 - What are the barriers hindering our kids?
 - What do we need to measure?
 - What can we cover in the EA that is not in the Achievement Contract?
 - What does a successful Haida student look like?
 7. Culturally Responsive Education
 8. Curriculum Development, Books
 9. Special Program
 10. Report from SBC and OMVC
 11. School Reports, *How Are We Doing 2010*
 12. Aboriginal Day Plans
 13. Targeted Meeting
-

Calendar:

May 17-20	Project Limestone	June 20	TAH Beach Day
May 23	Victoria Day	June 21	Aboriginal Day
May 28	QCSS Grad	June 24	TAH Grads
May 31	Board Meeting GMD	June 25	GMD Grad
June 1	Annual Field School GMD		
June 3	PVP Meeting School Plans		
June 8	Haida Grad Skidegate		

TRUSTEE EXPENDITURE REPORT

AS OF April 30, 2011

	April	Year-To-Date	Budget	Available	% Spent
4-40-19000	3,378.09	32,425.65	41,237.00	8,811.35	79%
4-40-20000	59.75	633.82	750.00	116.18	85%
4-40-34000	7,604.14	27,627.05	37,620.00	9,992.95	73%
4-40-42000	150.00	9,470.21	10,000.00	529.79	95%
4-40-45000		0.00	1,200.00	1,200.00	0%
4-40-42025		5,146.02	5,146.00	(0.02)	100%
4-40-43000	224.20	449.78	1,000.00	550.22	45%
4-40-51000	28.06	2,129.75	1,585.00	(544.75)	134%
Total	11,444.24	77,882.28	98,538.00	20,655.72	79%

Principal/Vice Principal Meeting

Date: Wednesday, May 4th, 2011

Time: 10am-3pm

Location: QCBO

Recorder: Cheryl

Presenter:

Agenda:

1. Budget
Layoffs, Staffing, Hiring, etc
2. Outdoor Education - Forest Stewardship Review
3. Policy Updates and Review:
Volunteers
4. Maintenance
5. Improving Student Achievement -
Achievement Contract/Data Requests from Superintendent
6. Presentation - Finland
7. Updates from the Ministry
8. Strategic Planning
School Plans
District Structure and Roles
Student Services
Community/School Support (Red Cedar, Authors, etc)
2011/12 Calendar Dates
Bargaining Updates
9. Aboriginal Education
Culturally Responsive Ed
B is for...promotions
Targeted Revisit
FNRW
10. Other
Pro D -
Practica, other reports as needed.....

Important Dates:

May 6	Non Instructional Day	May 28	QCSS Grad
May 12-13	CUPE Bargaining	May 31	Board Meeting GMD (note date change)
May 17	Tech Meeting Port		
May 18	HEC MBO	June 1	Field School GMD
May 19-20	BCPSEA Workshop Richmond	June 3	PVP School Plans
May 23	Victoria Day		